



Thank you for your interest in the city's Backflow Prevention Program. The safety of our city's drinking water is of vital interest to all involved. All owners of backflow assemblies are responsible for assuring their reliability and efficiency when it comes to protecting the water supply from contaminants. As an approved Backflow Tester, you will be an important link between the City of Phoenix and the owner of the backflow assembly.

Original test report(s) are required on all testable backflow assemblies, which include new backflow installations, relocated backflow preventers, replacement of a backflow preventer, hydrant meter, new construction, annual testing, etc. Receipt of timely and accurate testing reports are essential elements in the smooth operation of the city's program.

All forms, instructions, code references, technical guidelines, approved testers, and other information are available on the Backflow Prevention web site located at <http://www.phoenix.gov/pdd/development/inspections/inspecttypes/backflow-prevention-program>

Please familiarize yourself with all information and requirements. You will be responsible for compliance with all requirements. Inaccurate or incomplete reports will not be accepted. Reports lacking information or with inaccurate information will be returned to the tester for correction, along with a copy to the owner of the backflow assembly. This will include any blank information, incorrect information, lack of meter number, lack of tester's signature, etc.

Reports must be complete and accurate. Penalties for non-compliance include, but are not limited to:

- First Incident**      Written warning to tester by certified mail for at least ten (10) verified incomplete or inaccurate reports with a one-year period.
- Second Incident**    Three month suspension from recognized testers list for an additional ten (10) verified incomplete or inaccurate reports within one year following first notice.
- Third Incident**      Six month suspension from recognized testers list if tester continues to submit incomplete or inaccurate reports.

The city reserves the right to remove a tester from the approved list permanently for repeat incidents or a serious incident such as submitting false test results. Following any suspension, a tester must file a new application together with the accompanying fee.

Original test report(s) must be signed and Emailed to [Backflow.Prevention@phoenix.gov](mailto:Backflow.Prevention@phoenix.gov), or mailed to:

City of Phoenix Backflow Prevention  
438 West Adams Street  
Phoenix, Arizona 85003

If you have any questions or need additional information, please contact 602-534-2140 or email at [Backflow.Prevention@phoenix.gov](mailto:Backflow.Prevention@phoenix.gov)

Sincerely,

Kris Hedlund  
Plumbing / Mechanical Inspections backflow Supervisor  
Backflow Prevention Program

For more information or for a copy of this publication in an alternate format, contact Planning & Development at (602) 262-7811 voice or TTY use 7-1-1.