

**NOTICE OF PUBLIC MEETING
PARKS AND RECREATION BOARD
MEETING**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PARKS AND RECREATION BOARD**, and to the general public, that the **PARKS AND RECREATION BOARD** will hold a meeting open to the public on **Thursday, September 24, 2026, at 5:00 p.m.**

The Board may vote to convene an executive session on any item that is listed on this agenda for discussion or consultation with legal counsel to obtain legal advice in accordance with A.R.S. §38-431.03(A)(3).

OPTIONS TO ACCESS THIS MEETING

Watch meeting in-person at City Council Chambers, 200 W. Jefferson St., Phoenix, Arizona, 85003

Call-in to listen to the live meeting. Dial 602-666-0783. Enter the meeting access code **2330 247 9871** then enter the Webinar password **PksMtg!** when prompted (7576841 from phones).

Observe: [Parks and Recreation Board Meeting Link- September 24, 2026.](#)

REQUEST TO SPEAK

Each agenda item requires a separate sign-up form. If you wish to speak on multiple items, please submit a form for each one. Thank you for your understanding.

In-Person Requests to speak at a meeting:

Register in person at the front desk located at the City Council Chambers, 200 W. Jefferson St., Phoenix, Arizona, 85003.

Individuals may arrive up to 1 hour prior to the start of the meeting to submit an in-person request to speak. Requests to speak on individual items will not be accepted after the meeting has been called to order.

Virtual Requests to speak at a meeting:

This process is exclusively for virtual speakers and does not apply to in-person attendees requesting to speak.

To speak virtually via Webex, please use this link:

[September 24, 2026 Request to Speak](#)

- Virtual speakers must register by: **September 23, 2026**

If you have any issues with the form or if you wish to submit a comment to the board, contact **Dalia Adams** at: dalia.adams@phoenix.gov

A complete packet of meeting materials will be posted 48 hours prior to the meeting at <https://www.phoenix.gov/parks>

The agenda for the meeting is as follows:

1.	CALL TO ORDER	Tony Moya, Chair
2.	INFORMATION ONLY: Information items will be provided to the Board in writing and are not intended for formal presentation unless otherwise requested by a Board member or required for future policy consideration.	
	a. Code of Conduct Update	Jarod Rogers
3.	CONSENT ITEM(S): Consent items will be provided to the Board in writing and are not intended for formal presentation. Consent items may be voted on collectively, unless a Board member requests that any item be voted on separately. The chairperson may direct staff to formally present any consent item. These items are for possible action.	
	a. Parks Board Minutes – August 19, 2026	Dalia Adams
	b. Request to Enter into an Agreement for the Operation and Maintenance of Papago Archery Range	Stacy Hettmansperger
	c. South Mountain Communication Towers-Approval of California Internet L.P. DBA Geolinks Sub-license on the Vertical Bridge CC FM, LLC (CT51390)-	Stacy Hettmansperger
	d. Request to Vend at City of Phoenix Parks	Tony Salinas
	e. American Indian Veteran's Memorial at Steele Indian School Park	Lance Gray
4.	INFORMATION AND DISCUSSION ITEMS(S): Information and discussion items will be presented verbally to the Parks Board and are for discussion only. No action will take place on these items at this meeting.	
	a. 2026 Summer Programming-Post Season Update	Danielle Poveromo
	b. Parks Master Plan Level of Service	Felicita Mendoza
5.	CALL TO THE PUBLIC: Citizens are provided with time to make statements to the Board. <i>(Those desiring to make a statement should have informed staff in advance of the meeting by following the instructions on this notice.)</i> We welcome citizen input; however, items brought to the Board's attention cannot be discussed unless they are listed as an agenda item. Action taken as a result of public comment will be limited to requesting staff to study the matter or rescheduling the matter for further consideration and/or decision at a later date.	
6.	BOARD CHAIRPERSON'S REPORT – The Chairperson will verbally present comments or requests to the Board without Board discussion.	Tony Moya, Chair
7.	BOARD COMMENTS/REQUESTS – The Chairperson will entertain Board member comments or requests without Board discussion.	Tony Moya, Chair
8.	DIRECTOR'S BRIEFING – Briefing items will be verbally presented to the Board by the Director or designee without Board discussion.	Martin Whitfield, Director
9.	ADJOURNMENT	Tony Moya, Chair

For further information or to request reasonable accommodation, please contact:

Dalia Adams at: dalia.adams@phoenix.gov or 602-495-0151 or TTY: 7-1-1.

September 24, 2026.



To: Parks and Recreation Board

Date: September 24, 2026

From: Martin Whitfield, Parks and Recreation Director

Subject: QUARTERLY CODE OF CONDUCT UPDATE

This report provides the Parks and Recreation Board (Board) with a standing quarterly update regarding the Code of Conduct and ongoing education.

BACKGROUND

Following Board approval in January 2021, staff implemented the Code of Conduct and began a 90-day education period regarding the new behavioral expectations for parks and park facilities. In April 2021, the trespass policy contained within the Code of Conduct took effect.

The goal of the Code of Conduct is to promote behavior that allows everyone to enjoy clean, safe, accessible, and inviting parks, facilities, and programs by providing clear expectations of acceptable behavior in flatland parks, desert and mountain parks and preserves, and other park facilities. The Code of Conduct was written in partnership with the community and several City departments, including the Law Department, the City Prosecutor's Office, and the Police Department.

DISCUSSION

In January 2026, a Board member requested Code of Conduct data be presented in a more accessible format. New data charts and graphs were created and were first included as attachments in the April report and will continue to be included to address this request. This report provides information for the months of April through July 2026.

EDUCATIONAL CONTACTS AND TRESPASS NOTICES

Staff continue to educate the community and park guests regarding the Code of Conduct. At the Board's request, the number of educational contacts made by staff in the field and the number of trespass notices and citations issued are tracked and reported to the Board on a quarterly basis.

Park Rangers have the authority to enforce Phoenix City Code violations through the issuance of Arizona Traffic Ticket and Complaint (ATTC) citations. These citations are issued for both criminal and civil violations that occur on park property. In addition, Park Rangers can enforce the Parks and Recreation Code of Conduct through the issuance of trespass notices. Some conduct violates both the Phoenix City Code and the Code of Conduct. Park Rangers address both types of violations through education or enforcement, depending on the behavior observed. Based on the type of violation and the level of noncompliance, a Park Ranger may issue an ATTC, a trespass notice, or

both.

Beginning in June 2026, internal system changes allowed the Department to begin tracking when contacts are offered homelessness resources. Though the Department has already been offering resources, those contacts are now able to be tracked in our system.

In the month of April, Park Rangers made (739) educational contacts, issued (253) trespass notices, and wrote (86) citations.

In the month of May, Park Rangers made (849) educational contacts, issued (320) trespass notices, and wrote (91) citations.

In the month of June, Park Rangers made (815) educational contacts, issued (289) trespass notices, wrote (70) citations, and offered homelessness resources to (177) contacts.

In the month of July, Park Rangers made (721) educational contacts, issued (246) trespass notices, wrote (51) citations, and offered homelessness resources to (169) contacts.

ATTACHMENTS

Attachment A shares line graphs comparing the first seven months of 2026 of the above data points with monthly totals for 2025. The graph will be updated throughout 2026 and will provide a running comparison of educational contacts, trespass notices, and citations in 2025 and 2026 to date.

The top five violation types that resulted in a person being trespassed from a park in 2026 through July are shown in a line graph in **Attachment B**. A complete listing of all violations resulting in a trespass is found in **Attachment C**. To date through July, loitering after closure (800) was the most frequent violation that led to a person being trespassed from a park, followed by drug related issues (547), prohibition of wheeled devices (123), camping (94), and unlawful conduct (86).

The top five violation types that resulted in an ATTC citation are shown in **Attachment D** and **Attachment E**. This year to date through July, loitering after closure was the leading cause of a citation (481) followed by dog at large (62), prohibition of wheeled devices (46), alcohol related issues (30), and entering park areas closed to the public (17).

Through July 2026, there have been nine appealed trespasses. Eight of the trespass appeals have been denied, and one has been modified. No trespass appeals have been reversed.

Attachment F highlights the five parks experiencing the greatest Code of Conduct challenges and the associated number of violations each month from January 2025 to July 2026.

Park Rangers address Code of Conduct violations by leading with education whenever possible or enforcement when needed and will report the number of educational contacts, trespass notices, and citations issued to the board.

OTHER INFORMATION

Responses to Board member questions from the April 2026 meeting are provided below.

- Why have the number of citations increased?

The number of Urban Park Rangers on duty has been a key contributing factor to the number of citations issued. In FY 24/25, there was a 17 percent Park Ranger vacancy compared to a 12 percent vacancy in FY 25/26. The current vacancy rate is 9 percent. The increase in the number of citations is due to the decrease in the vacancy rate. In addition, Park Rangers document previous warnings so someone receiving a citation or trespass may have been warned before. The number of citations issued is 3 percent or less of the total contacts, as Park Rangers lead with education.

- Why don't we just ask people in the parks after hours to leave?

All City parks have clearly posted operating hours, and staff rely on those established rules to manage activity after closing. Due to recurring overnight issues, the volume of complaints received, and vandalism committed during closure hours, Park Rangers enforce park hours rather than relying solely on voluntary compliance. Experience has shown that without a consequence for remaining in the park after hours, many individuals choose not to follow posted rules and often return immediately once staff depart. Consistent enforcement helps maintain safety, reduce nuisance activity, and support the expectations of surrounding neighborhoods and park users while helping to reduce vandalism.

- Can you work with other organizations to prepare resources instead of issuing citations?

Yes, Park Rangers actively partner with the Office of Homeless Solutions (OHS) and other service providers to connect individuals with support before enforcement becomes necessary. A dedicated Ranger/OHS outreach team operates five days per week, conducting joint contacts throughout the park system. Through July 2026, this team made 925 contacts and offered services to 825 individuals, with 41 people accepting assistance.

Beyond these coordinated efforts, Park Rangers routinely provide resource information to anyone willing to engage and request help. They also collaborate with Community Bridges Inc., the City's after-hours contractor, to ensure service options remain available outside standard operating hours. These partnerships reflect the Department's commitment to proactive engagement, service-oriented approaches, and connecting individuals to appropriate resources whenever possible.

Beginning in June 2026, internal system changes allowed the department to begin tracking when contacts accept an offered homelessness resource sheet offered by Park Rangers. Previously, the system did not allow tracking of resources provided if another action was also taken. This data can be found in the Educational Contacts and Trespass Notices section of this report.

- What does "unlawful activity" refer to?

The Code of Conduct includes a provision for unlawful activity, which encompasses conduct that violates the Arizona Revised Statutes, Phoenix City Code, or posted Park Rules. This section is used when an individual engages in behavior that is prohibited by law or City Code, even if the specific violation is not separately itemized within the Code of Conduct.

In these situations, Park Rangers issue a trespass notice, while Phoenix Police officers address any criminal violations that fall under their enforcement authority. The most common application of this provision involves individuals who re-enter a park while under an active trespass order, which constitutes Criminal Trespass under Arizona law. In such cases, Police may issue a citation or make an arrest, and Park Rangers issue a corresponding trespass notice.

Other examples of unlawful activity may include felony-level offenses occurring within park boundaries. This provision ensures the Department can respond appropriately to serious violations and maintain a safe environment for all park users.

- Is issuing citations helping? What happens in the case of people who receive citations?

Citations serve as an important tool for connecting eligible individuals to programs designed to improve long-term outcomes. Citations can be routed by the court system to community diversion or skills-based programs that focus on education, rehabilitation, and addressing underlying factors that contribute to repeated violations. These programs aim to enhance quality of life for participants and reduce recidivism by offering constructive alternatives to traditional penalties.

Citations also provide a deterrent effect, reinforcing park rules and supporting consistent compliance across the system. While these processes are managed by the courts, and the Parks and Recreation Department is not typically notified of individual case outcomes, citations remain one component of a broader strategy to promote safe, orderly, and well-managed parks.

Park Rangers prioritize high-activity parks through coordinated outreach and enforcement. A dedicated Ranger/OHS team operates five days per week and regularly focuses its efforts on parks with the highest call volumes, including Cortez and Hance. Rangers also conduct recurring joint details with Phoenix Police to address safety concerns and connect individuals with services.

At Cortez Park, for example, ten coordinated joint OHS/Ranger/PD details occurred throughout August 2026, averaging two to three targeted details per week. These repeated deployments demonstrate the Department's ongoing commitment to proactive engagement, service connection, and sustained presence in parks.

experiencing elevated activity.

RECOMMENDATION

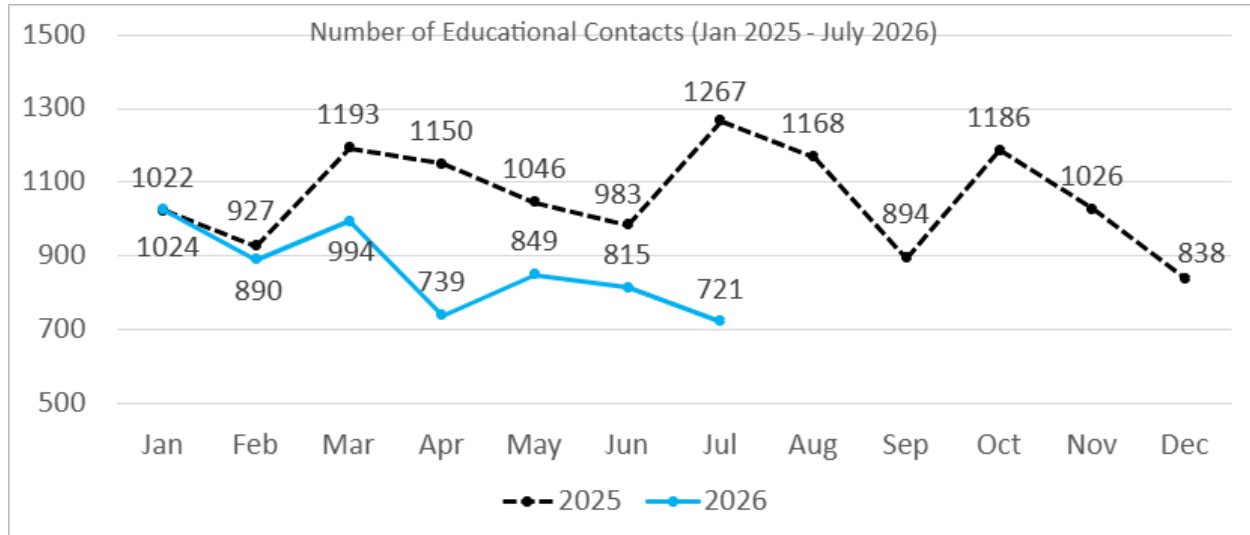
This report is for information and discussion.

Prepared by: Jarod Rogers, Deputy Director

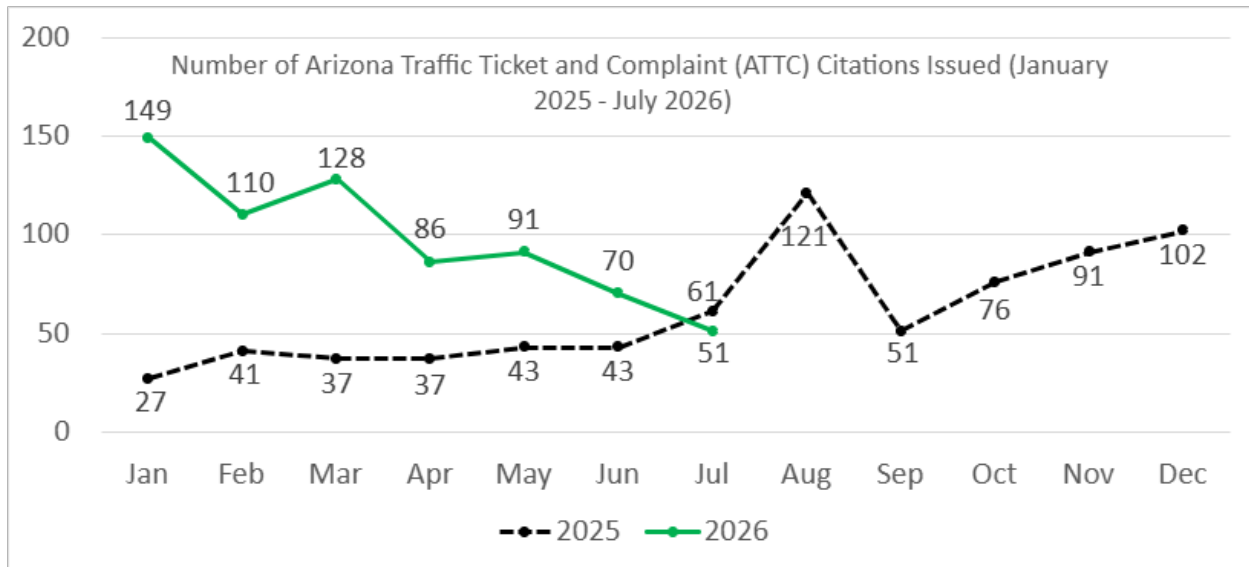
Approved by: Brandie I. Barrett, Assistant Director

Attachment A

Attachment A shares line graphs comparing the first seven months of 2026 of the educational contacts, trespass notices, and citations with monthly totals for 2025. The graphs will be updated throughout 2026 and will provide a running comparison of educational contacts, trespass notices, and citations between 2025 and 2026 to date. Homelessness resources offered since July 2026 are also shown – they were not tracked before then.



Attachment A

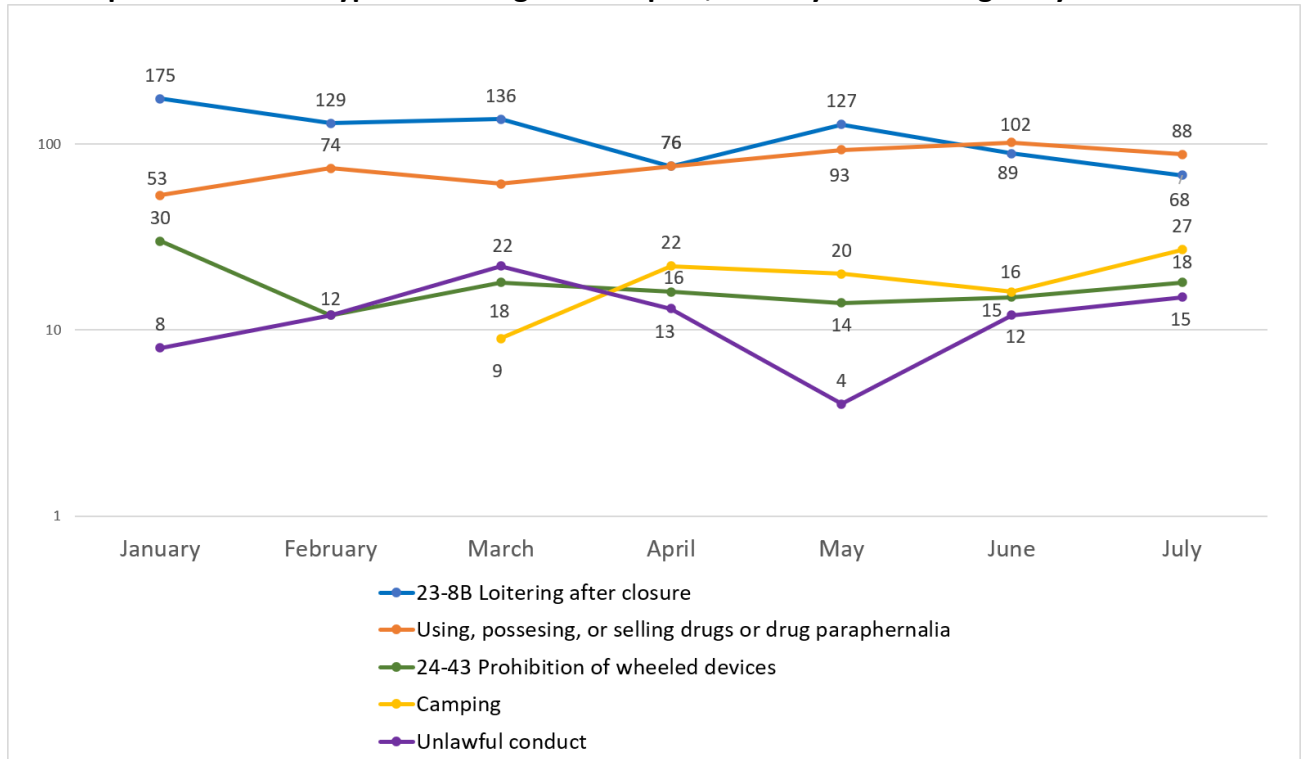


Attachment B

The top five violation types that resulted in a person being trespassed from a park in 2026 through July are shown in a line graph in **Attachment B**. A complete listing of all violations resulting in a trespass is found in **Attachment C**. To date through July, loitering after closure (800) was the most frequent violation that led to a person being trespassed from a park, followed by drug-related issues (547), prohibition of wheeled devices (123), camping (94), and unlawful conduct (86).

Note: The vertical scale of the line graph is logarithmic to more clearly show values of the data.

Top Five Violation Types Resulting in a Trespass, January 2026 through July 2026



Attachment C

Top Five Violation Types Resulting in a Trespass, January 2026 to July 2026

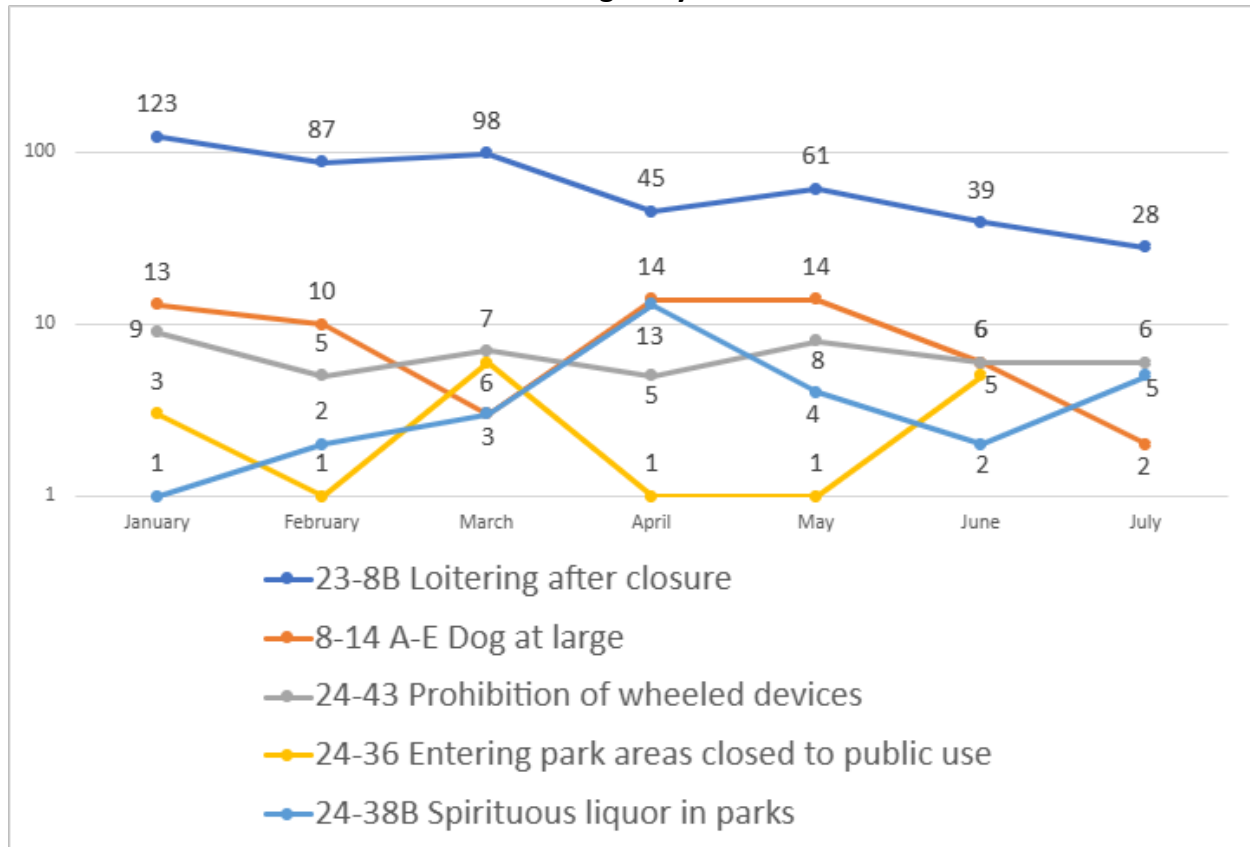
Violation	Jan	Feb	Mar	April	May	June	July	Total
23-8B Loitering after closure / Entering or using a park outside the hours of operation	175	129	136	76	127	89	68	800
Using, possessing, selling drugs or drug paraphernalia	53	74	61	76	93	102	88	547
24-43 Prohibition of wheeled devices / Use of shopping carts or other wheeled devices	30	12	18	16	14	15	18	123
23-30 Camping	0	0	9	22	20	16	27	94
Unlawful conduct that violates the A.R.S., P.C.C., or CoC	8	12	22	13	4	12	15	86
24-38B Spirituous liquor in parks / Possessing or consuming alcohol	4	11	9	27	10	13	5	79
Smoking or vaping / 24-42 Smoking, starting fires	0	4	7	2	8	8	9	38
Abusing or vandalizing a Park or amenities	3	0	1	2	10	3	0	19
24-55 Obstructing parks guests or amenities	0	0	2	3	6	6	6	23
8-14 A-E Dog at large	6	5	2	0	4	2	2	21
24-36 Entering park areas closed to public use	3	1	8	1	3	3	0	19
Using amenities outside of their intended or approved purpose	5	6	6	0	0	0	0	17
Aggressive intimidation or harassment	1	2	1	0	0	7	1	12
Unauthorized off-trail activity	0	1	0	0	10	1	0	12
Bathing, sleeping, storing personal belongings, or doing laundry in restrooms or facilities	0	0	5	2	0	4	1	12
23-48 Prohibited public activities (Urinating/defecating in public)	0	2	0	3	0	2	1	8
Storing or leaving personal belongings unattended	0	0	0	0	1	0	0	1
24-37 Vandalism in a park	1	0	1	0	5	0	0	7
23-9 Obstructing streets, sidewalks, public grounds	0	2	2	2	0	0	0	6
24-48 (A-D) Water Activities	0	0	1	0	1	0	4	6
Order to leave; unlawful failure to comply	0	0	2	2	1	0	0	5
24-40 Prohibition of commercial sales activities	1	0	0	2	0	2	0	5
Activities that may endanger self, others, wildlife, or Park property	1	0	0	2	0	1	0	4
24-51A – Driving Off Road in a City Park	1	0	0	2	0	0	0	3
24-52 Littering	0	1	1	0	1	1	0	4
23-8 Loitering	0	0	2	0	0	0	0	2
24-39A Glass containers in parks	0	0	2	0	0	1	0	3
8-7.02 Feeding pigeons	0	1	0	0	0	0	0	1
34-15 Cutting, trimming or removal of trees and vegetation	0	0	0	0	0	1	1	2
Endangering dogs	0	0	1	0	0	0	0	1
24-51B Parking After Hours	0	0	0	0	1	0	0	1
24-46 Golfing	0	0	0	0	1	0	0	1
Grand Total	292	263	299	253	320	289	246	1962

Attachment D

The top five violation types that resulted in an ATTC citation are shown in **Attachment D** and **Attachment E**. This year to date through July, loitering after closure was the leading cause of a citation (481) followed by dog at large (62), prohibition of wheeled devices (46), alcohol related issues (30), and entering park areas closed to the public (17).

Note: The vertical scale of the line graph is logarithmic to more clearly show values of the data.

Top Five Violation Types Resulting in an Arizona Traffic Ticket and Complaint, January 2026 through July 2026



Attachment E

**Top Five Violation Types Resulting in an Arizona Traffic Ticket and Complaint, January
2026 to July 2026**

Violation	Jan	Feb	Mar	April	May	June	July	Total
23-8B Loitering after closure	123	87	98	45	61	39	28	481
8-14 A-E Dog at large	13	10	3	14	14	6	2	62
24-43 Prohibition of wheeled devices	9	5	7	5	8	6	6	46
24-38B Spirituous liquor in parks	1	2	3	13	4	2	5	30
24-36 Entering park areas closed to public use	3	1	6	1	1	5	0	17
24-42 Smoking/starting fires	0	0	1	0	2	5	5	13
24-48 (A-D) Water Activities	0	0	1	0	1	0	4	6
23-48 Prohibited public activities (Urinating/defecating in public)	0	2	0	3	0	1	0	6
Unlawful conduct that violates the A.R.S., P.C.C., or CoC	0	1	0	2	0	0	0	3
24-40 Prohibition of commercial sales activities	0	0	2	0	0	2	0	4
24-55 Obstructing park guests or amenities	0	0	0	1	0	2	1	4
24-39A Glass containers in parks	0	0	2	0	0	1	0	3
24-52 Littering	0	1	1	0	0	1	0	3
24-51A – Driving Off Road in a City Park	0	0	0	2	0	0	0	2
24-37 Vandalism in a park	0	0	1	0	0	0	0	1
Grand Total	149	109	125	86	91	70	51	681

Attachment F

Attachment F highlights the five parks experiencing the greatest Code of Conduct challenges and the associated number of violations each month from January 2025 to July 2026.

Five Parks with Greatest Number of Violations Observed January 2026 to July 2026

Month	Park #1, Violations Observed	Park #2, Violations Observed	Park #3, Violations Observed	Park #4, Violations Observed	Park #5, Violations Observed
July 2026	El Oso, 52	Encanto, 33	Civic Space, 32	Falcon, 27	Perry, 24
June 2026	Encanto, 47	Hance, 47	University, 40	Civic Space, 29	Cave Creek*, 28
May 2026	Encanto, 68	Hance, 48	University, 36	Mountain View, 30	Cave Creek*, 29
April 2026	University, 44	Cave Creek*, 42	Hermoso, 35	Encanto, 35	Hance, 33
Mar 2026	Hance, 84	Little Canyon, 81	Coronado, 53	Encanto, 47	Cave Creek*, 46
Feb 2026	University, 76	Hance, 74	Encanto, 50	Cave Creek, 47	Desert West, 32
Jan 2026	Hance, 81	Aguila, 67	Little Canyon, 57	Cave Creek, 54	University, 47
Dec 2025	Hance, 72	Aguila, 58	Desert West, 55	University, 48	Washington, 45
Nov 2025	Encanto Park, 76	University, 75	Hance, 66	Hayden, 64	Little Canyon, 57
Oct 2025	Desert West, 139	Mariposa, 88	University, 81	Arcadia, 62	Hayden, 58
Sep 2025	Little Canyon, 64	Hance, 65	Encanto, 62	Madison, 47	University, 45
Aug 2025	Hance, 85	Hayden, 72	Cortez, 65	Aguila, 36	Central, 34
Jul 2025	Cortez, 77	Hance, 75	Cave Creek*, 67	Aguila, 65	Madison, 55
Jun 2025	Cave Creek*, 104	Hermoso, 84	Hance, 72	Maryvale, 60	Cortez, 57
May 2025	Hermoso, 68	Harmon, 55	Cave Creek*, 51	Civic Space, 45	Hayden, 39
Apr 2025	Cave Creek*, 136	Cortez, 93	Hance, 85	Little Canyon, 52	Madison, 49
Mar 2025	University, 75	Madison, 70	Encanto, 69	Cave Creek*, 61	Hance, 51
Feb 2025	Hance, 119	Little Canyon, 67	Civic Space, 54	Cave Creek*, 46	Encanto, 43
Jan 2025	Cave Creek*, 96	Little Canyon, 65	Hance, 60	Encanto, 53	Hermoso, 47

**The Cave Creek Parks include 6 connected parks*

**CITY OF PHOENIX
PARKS AND RECREATION BOARD SUMMARY
MINUTES
August 19, 2026**

Virtual meeting hosted on Webex.
Parks Board meetings are recorded.

<u>Board Members Present</u> Tony Moya, Chair Emma Viera Aubrey Barnwell (virtual) Rick Naimark Leon Thomas Jessica Fotinos <u>Board Members Absent</u> Sarah Porter	<u>Staff Present</u> Dustin Cammack Martin Whitfield Brandie I. Barrett Todd Shackelford Joe Diaz Tannia Ruiz Cindy Peiz Jana Krcek Dalia Adams Danielle Poveromo Lance Gray Bob Adams Tony Salinas	<u>Community Members</u> Chelsey McHale Paul Davenport Jeremy Thacker Tim Sierakowski
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1. CALL TO ORDER

Chairman Moya called the meeting to order at 5:03 p.m. with Board members Thomas, Viera, Naimark, Barnwell and Fotinos in attendance.

2. CONSENT ITEMS

No formal presentation on these items. Consent and request for approval only.

2a. Parks and Recreation Board Summary Minutes – June 25, 2026

2b. Event and Vending Request at City Parks

2c. Community Engagement Request for 9/11 Art Project at Hance Park

2d. Ratification of Sponsorship Agreement with Phoenix Suns/Phoenix Mercury Foundation for Jr. Suns Program and Court Improvements at Verde Park, Kids Street Park and Harmon Park

2e. Agreement with Ahwatukee Little League and Phoenix Pony League to Utilize Park Facility at Mountain Vista Park

2f. Donation from Parasol US Foundation Inc. for Improvements at Esteban Park

Board member Viera moved to approve consent items 2a through 2f, with Board member Thomas seconding the motion. The motion passed unanimously, 5-0.

Board Member Barnwell had technical issues online and did not vote.

3. DISCUSSION AND POSSIBLE ACTION

Discussion and possible action items are for information, discussion, and possible action.

3a. Renaming of Cesar Chavez Park and Community Center

Assistant Director Brandie I. Barrett presented an overview of the renaming process for the park and community center at 35th Avenue and Baseline Road, explaining that the City Council had approved actions on March 25, 2026, to begin renaming all City facilities bearing the Cesar Chavez name. She noted that staff received authorization on March 26 to begin the formal renaming process and later conducted a community survey from May 15 to June 14. She also reported that a Citizen's Petition to rename both facilities to Jesse Owens Park and Community Center was submitted on June 17, leading the Parks and Recreation Board to table the item on June 26 while awaiting the City Council's decision. On July 1, the City Council denied the petition and returned the matter to the Board.

Assistant Director Barrett explained that the park at 35th Avenue and Baseline covers more than 181 acres and was designated as a regional park with a five mile service radius. She noted that community input guided both facility improvements and the potential renaming of the park and community center. To support this effort, the Department created an electronic survey with six name options. The name options included: Arizona Sunset, Desert Oasis, Aguila, Laveen, Holstein Heritage, and Farmworkers. These options were selected for their cultural or historical significance relevant to the area. She reported that staff promoted the survey through QR code signs, flyers, digital signage, extensive email outreach, and social media. The survey ran from May 15 to June 14, 2026, received just over 1,800 responses. She concluded the presentation letting the Board know that Aguila Park and Community Center received the highest number of votes and recommended the Board approve the new name.

Chairman Moya opened the floor for public comment.

Jeremy Thacker highlighted his petition to rename the park after Jesse Owens, explaining that although some council members acknowledged Owens, their concerns centered on the existing name of César Chávez Park rather than opposition to his proposal. He noted that a public records request he submitted yielded only minimal information about the renaming survey, which he believed reflected a lack of transparency. Thacker advocated for the Jesse Owens name based on concerns about fairness in the process and expressed that the approach had become overly generic, potentially diminishing the significance of the renaming effort.

Tim Sierakowski questioned the reliability of the recent survey, noting the low response rate compared with the large number of emails sent. He asked whether outreach extended beyond online distribution and whether any follow-up was conducted. Tim expressed frustration over the lack of discussion by the Parks Board and requested to review both the survey and the methodology behind the limited participation.

Chairman Moya opened the floor for questions to the Board members.

Board member Naimark inquired about Brandie's updates regarding the council's recommendation to rename certain facilities in memory of Jesse Owens. He asked if any

progress had been made on that front or if they were waiting for a vote to initiate the process.

Director Whitfield confirmed that Vice Mayor Hodge-Washington was the council member who directed staff during the July 1st council meeting to rename a city facility in honor of Jesse Owens. He confirmed that his initiative was a city-wide effort, not solely limited to the parks department. He mentioned that the parks department had proposed a few amenities to be named after Jesse Owens and that they would collaborate with the City Manager's office and council for this effort.

Board member Fotinos moved to approve item 3a, with Board member Naimark seconding the motion. The motion passed, 4-1

Board member Barnwell had technical issues and did not vote.

4. CALL TO THE PUBLIC

Chelsey McHale described how the loss of her brother on Camelback Mountain motivated her to advocate for stronger safety measures. She noted that despite repeated efforts to have a damaged safety sign repaired, it remained unaddressed. To promote safe hiking, she created an educational program for middle school children, with plans to expand to more students, and emphasized the importance of park rangers visiting schools to teach safe hiking practices.

Paul Davenport, a Board member of the Arcadia Osborn Neighborhood Association, asked the Parks and Recreation Board to add an item to a future agenda concerning the proposed use of City parkland for a private driveway connected to a planned gated community of sixty homes. He noted that residents were concerned about the driveway crossing Old Cross Canal Park and questioned whether proper coordination with city departments had occurred. He emphasized the need to review the project's compliance with city standards and shared that the zoning attorney indicated the proposal would go before the Camelback East Village Planning Committee in September.

Jeremy Thacker raised concerns about the trailhead schedule change at Echo Canyon, which was moved from 4:30 AM to 5:00 AM. He noted that there was no public notice or explanation provided, and while the 30-minute shift may seem minor, it has created dangerous situations due to a lack of communication. Additionally, this change has led to traffic issues, as people are waiting in their cars, blocking the entire lane while the gates are closed.

Tim Sierakowski emphasized the need for proper public notification before any changes are made. He questioned those who approved of recent changes at Camelback Mountain and raised concerns about the overall management of the parks.

Chairman Moya opened the floor for questions to the Board members.

Board member Fotinos requested an update from the parks staff about the sign mentioned by Chalsey McHale regarding her brother.

5. ADJOURNMENT

Chairman Moya adjourned the meeting at 5:29 p.m.



To: Parks and Recreation Board **Date:** September 24, 2026

From: Martin Whitfield, Parks and Recreation
Director

Subject: REQUEST TO ENTER INTO AN AGREEMENT FOR THE OPERATION
AND MAINTENANCE OF PAPAGO ARCHERY RANGE

This report requests approval from the Parks and Recreation Board (Board) to enter into an agreement for the operation and maintenance of the City of Phoenix Papago Archery Range located at the Papago Sports Complex.

BACKGROUND

In 2018, the Parks and Recreation Department entered into a Letter of Agreement with the Papago Archery Association, Inc. for the operation and maintenance for the City's Papago Archery Range (Range) located at the Papago Sports Complex. That agreement has since expired; therefore, the Parks and Recreation Department completed a solicitation for an operator.

DISCUSSION

Under the City's Procurement Code Administrative Regulation 3.10, staff issued the Request for Proposal (RFP) on May 21, 2026. Approximately 7,600 registered vendors were notified of the opportunity through the City's procurement portal. One response was received by the due date, June 25, 2026, from Papago Archery Association.

Representatives from the City's Parks and Recreation Department and Office of Arts and Culture as well as one external community member with archery knowledge and experience evaluated the proposal based on the requirements of the RFP. The panel evaluated the proposal based on the Evaluation Criteria published in the RFP which consisted of Qualification and Experience (500), Method of Approach (300) and Compensation Package (200).

Below is the final consensus score issued by the evaluation panel out of a possible 1,000 points (maximum):

AGENCY	CONSENSUS SCORE
Papago Archery Association	938

The selected evaluation panel recommends award to Papago Archery Association to provide the services requested in the RFP. The award recommendation was posted for the seven-day protest period and no protests were received.

The proposal from Papago Archery Association meets the needs of the City and the Parks and Recreation Department and demonstrates the ability to successfully commit to the operations of the range. Papago Archery Association's Compensation Package is included as **Attachment A**.

Papago Archery Association is a 501(c)3 non-profit organization that has been dedicated to public service for 23 years by reinvesting its operational revenue back into the community through community outreach, scholarship programs, and youth education and training through the sport of archery.

The agreement will be a three-year term, with two options to extend for one year each and one additional five-year option, for a total of 10 years.

RECOMMENDATION

Staff recommends approval from the Board to enter into an agreement with Papago Archery Association and to approve the Parks and Recreation Director to execute and sign all related agreement documents.

Prepared by: Stacy Hettmansperger, Deputy Director

Jarod Rogers, Deputy Director

Approved by: Brandie I. Barrett, Assistant Director

MASTER PROPOSAL: PAPAGO ARCHERY RANGE OPERATOR

Solicitation #PKS RFP26-0279

PART 3: PROPOSED COMPENSATION PACKAGE & CAPITAL INVESTMENT PLAN

3.1 Overview & Valuation Philosophy

As a registered 501(c)(3) non-profit organization dedicated entirely to public service and the sport of archery, the Papago Archery Association (PAA) reinvests 100% of its operational revenues directly back into the Papago Archery Range facility, youth scholarship programs, and community outreach.

PAA proposes a dynamic, multi-tiered Compensation Package. This framework balances direct financial revenue sharing with robust, targeted capital investments designed to directly improve the public park asset, providing a high-value return to the City of Phoenix.

3.2 Revenue Sharing Component

PAA proposes a dual-stream revenue sharing mechanism tied directly to instructional program performance as noted above, ensuring the City benefits directly from range utilization:

- **City-Sponsored Programming Reinvestment:** As outlined in section 2.2, PAA will continue to host, staff, and provide all necessary technical archery equipment for "Intro to Archery" classes run in direct coordination with the Phoenix Parks and Recreation system. PAA proposes that the City of Phoenix continue to collect and retain 100% of gross registration fees and profits generated by these joint municipal courses. If the City of Phoenix fills Intro classes to 20 participants and charges a suggested \$30–\$60, that is a potential revenue generation of \$7,200–\$14,400 per year at zero cost to the City.
- **PAA Beginner Courses:** For independent public introductory courses organized and executed by PAA, the association offers a 5% revenue share of net program profits to be paid to the City on an annualized basis. This is an estimated capital contribution of \$1,000–\$2,000 depending on registration levels.

3.3 Scheduled Capital Improvement Project (Years 1–2)

In direct response to community feedback regarding extreme desert summer temperatures and public safety, PAA proposes a milestone-based capital improvement project to enhance spectator and archer comfort:

- **Project Scope:** The procurement, construction, and installation of a sustainable, Solar-Powered Misting System integrated into the existing spectator shade canopy structures.
- **Execution Strategy:** To maximize community engagement and minimize city administrative overhead, PAA is currently in preliminary operational discussions to structure this development as an Eagle Scout Service Project in coordination with the Boy Scouts of America and regional Parks management. PAA will provide comprehensive logistical support, volunteer coordination, and material oversight.
- **Financial Commitment:** PAA commits to funding the material, engineering, and hardware costs of this project up to a maximum cap of **\$7,000**, to be fully executed and completed within the first twenty-four (24) months following contract finalization and formal City approval.
- **Maintenance:** All maintenance of the Solar-Powered Misting System will be the responsibility of Papago Archery Association for the life of the contract.

3.4 Future Capital Improvement & Innovation Reserve (Years 3–5)

Recognizing that municipal park needs evolve over time, PAA proposes the establishment of a conditional Capital Improvement Reserve to fund future, mutually agreed-upon range enhancements (e.g., permanent flushing restroom infrastructure, specialized drainage mitigation, range expansion, or additional Eagle Scout civic projects):

- **Funding Thresholds:** PAA proposes a matching or direct capital contribution framework of up to **\$5,000** per five-year contract term to support distinct infrastructure projects.
- **Protective Contingencies & Governance:**
 - Any disbursement from this reserve shall be strictly contingent upon prior written agreement and successful bilateral negotiations between PAA leadership and City of Phoenix contract managers regarding project scope, liability, and long-term utility maintenance.
 - Capital contributions are subject to range operational health and shall not be drawn down automatically, ensuring PAA maintains appropriate fiscal reserves for daily safety and range maintenance operations.

3.5 Summary of Tangible Financial Benefits to the City

Benefit Component	PAA Commitment / Value to City	Impact on City of Phoenix Budget / Revenue
City Intro Courses	100% of Gross Profits Retained	+\$7,200 – \$14,400 / year in pure gross revenue captured via Parks website (at \$0 municipal cost).
PAA Beginner Courses	5% of Net Profits Paid Annualized	+\$1,000 – \$2,000 / year direct baseline capital contribution from independent PAA programming.
Solar Misting Project	Turnkey Installation Provided	Up to \$7,000 fully funded by PAA within the first 2 years to upgrade park infrastructure.
Future Infrastructure Reserve	Up to \$10,000 Available	Open capital matching block across each 5-year term for negotiated joint projects (restrooms, expansion, etc.).
Daily Operational Overhead	\$0 Cost to City Absorbed Completely	PAA self-funds 100% of ongoing costs for target bales, weeding, lane striping, graffiti removal, and certified safety supervision.



To: Parks and Recreation Board

Date: September 24, 2026

From: Martin Whitfield, Parks and Recreation
Director

Subject: SOUTH MOUNTAIN COMMUNICATION TOWERS - APPROVAL OF
CALIFORNIA INTERNET L.P. DBA GEOLINKS SUB-LICENSE ON
VERTICAL BRIDGE CC FM, LLC (CT151390)

This report requests Parks and Recreation Board (Board) approval to allow California Internet L.P. dba GeoLinks ("GeoLinks") to sublease space on Tower Site No. 32 at South Mountain to GeoLinks under License Agreement Contract No. 151390. Staff also requests approval to enter into a Sublicense Agreement with GeoLinks through June 30, 2032, and to authorize the Parks and Recreation Director to sign all related agreement documents.

BACKGROUND

On August 1, 2019, the City entered into a South Mountain Communications Site License Agreement ("Agreement") with VERTICAL BRIDGE CC FM, LLC on Site No. 32. On March 25, 2026, Vertical Bridge sent a Consent Modification Letter advising the Parks and Recreation Department of the intent to sublease a portion of their Site and add GeoLinks as a sublicensee on their transmission antenna at the tower site.

DISCUSSION

The agreement contains provisions to allow VERTICAL BRIDGE CC FM, LLC to sublease space on the tower site and add the sublicense with Board approval. Upon approval, the Parks and Recreation Director will move forward with authorizing the Consent Modification Letter and entering into a Sublicense between the City and GeoLinks. GeoLinks will begin paying a monthly rate of \$1,000 - \$1,200 as an Internet Provider with an annual three (3) percent escalator.

The additional transmission antenna equipment will be located inside VERTICAL BRIDGE CC FM, LLC's building. GeoLinks will install new equipment on the existing tower (Attachment A).

Upon Board approval, staff will execute a license agreement with an effective date on or around October 1, 2026, and provide consent to update the equipment on the

communications tower with no disruption to the ground level. The term of the agreement will align with all South Mountain tower agreements and will expire on June 30, 2032.

RECOMMENDATION

Staff requests Board approval to allow VERTICAL BRIDGE CC FM, LLC to sublease space on South Mountain Communications Tower Site No. 32 to GeoLinks under License Agreement No. 151390. Staff also requests approval to enter into a sublicense agreement with California Internet L.P. dba GeoLinks through June 30, 2032, and to authorize the Parks and Recreation Director to sign all related agreement documents.

Prepared by: Stacy Hettmansperger, Deputy Director

Approved by: Brandie I. Barrett, Assistant Director



Vertical Bridge CC FM, LLC
c/o Vertical Bridge REIT, LLC
22 W Atlantic Ave, Suite 310
Delray Beach, Florida 33444
Phone: (561) 544-7482
Email: ashley.cox@verticalbridge.com

May 12, 2026

City of Phoenix, Parks and Recreation Department
Attention: Contracts Specialist II, Lead
200 W. Washington Street
16th Floor
Phoenix, Arizona, 85003

Re: Consent to Sublease and Modifications

Agreement Number: 151390-0

VB Site ID: US-AZ-5065

VB Site Name: South Mountain Tower 24 PHX-038

Site Address: 10919 S Central Ave, Phoenix AZ, 85001

Dear City of Phoenix, Parks and Recreation Department:

Vertical Bridge CC FM, LLC, a Delaware limited liability company ("**Vertical Bridge**") is the current tenant under that certain Communications Site License Agreement, dated August 1, 2019 (the "**Lease**"), with City of Phoenix, Parks and Recreation Department, ("**Landlord**"). At this time, Vertical Bridge requests Landlord's consent for Vertical Bridge to sublease space within the Communications Facility and/or Tower to California Internet, L.P. dba GeoLinks, or one of its affiliates ("**Other**"), and Vertical Bridge intends to modify the existing improvements on the premises ("**Modifications**") under the Agreement as part of the subleasing to Other on or around September 1, 2025. The scope of work for such Modifications is set forth on Schedule 1 attached to this letter ("**Scope of Work**"). To the extent such consent is required, under the terms outlined in the Lease, **please countersign this letter and return in the self-addressed envelope enclosed, or send a scanned copy via email to, ashley.cox@verticalbridge.com.**

Vertical Bridge CC FM, LLC
c/o Vertical Bridge REIT, LLC
22 W Atlantic Ave, Suite 310
Delray Beach, Florida 33444
Attention: General Counsel
Ref: US-AZ-5065

If you have any questions, please contact me at ashley.cox@verticalbridge.com or (561) 544-7482.

Signed by:

6267F39BD72A46D...
Ashley Cox
Asset Manager

Agreed and acknowledged

by Landlord:

By: _____

Name: _____

Title: _____

Date: _____

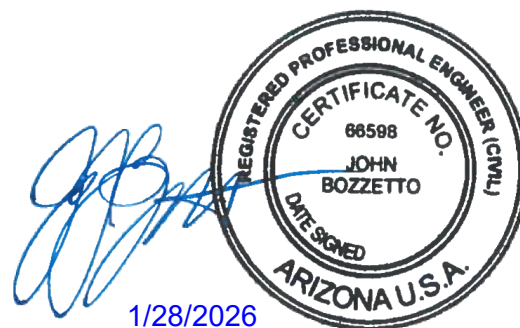
SCHEDULE 1
SCOPE OF WORK OF MODIFICATIONS

Please refer to the attached Construction Drawings and Structural Analysis Report results.

California Internet L.P. d/b/a GeoLinks

Structural Analysis Report

Structure : 300 Foot Self Support Tower
VB Site Name : South Mountain Tower 24
VB Site Number : US-AZ-5065
Deal Number : P-052921
Proposed Carrier : California Internet L.P. d/b/a GeoLinks
Carrier Site Name : South Mountain 24 (Tower)
Carrier Site Number : AZSMT1453
Site Location : 10919 S Central Ave - Communication Site No 32
Phoenix, AZ 85001 (Maricopa County)
33.33435000, -112.06145300
Date : January 28, 2026
Max Member Stress Level : 94.3% (Tower)
95% (Foundation)
71.1% (Anchor Rods)
Result : PASS



Prepared by:



1. GENERAL
2. CONCRETE
3. STEEL
4. FORMWORK
5. SCAFFOLDING
6. ERECTION
7. FINISHES
8. PROTECTION
9. MAINTENANCE
10. DEMOLITION
11. SPECIALTIES
12. UTILITIES
13. SAFETY
14. ENVIRONMENTAL PROTECTION
15. QUALITY CONTROL
16. SCHEDULE
17. PAYMENT
18. DISPUTE RESOLUTION
19. OTHER

4. STRUCTURAL STEEL NOTES

- # STRUCTURAL STEEL NOTES
- STRUCTURAL STEEL SHALL CONFORM TO THE LATEST EDITION OF THE AISC "SPECIFICATION FOR THE DESIGN AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS".
 - STEEL ANGLES, BASE PLATES, BEARING PLATES AND WISC. FABRICATION SHALL BE MADE FROM STEEL MEETING THE REQUIREMENTS OF ASTM-A36 WITH A MINIMUM YIELD STRESS OF 36 KSI. ALL STEEL TUBES AND PIPES SHALL BE A500 STEEL MINIMUM.
 - ALL DINGS, SCRAPES, MARKS, AND WELDS IN THE FINISHED AREAS SHALL BE REPAIRED BY FIELD TOUCH-UP PRIOR TO COMPLETION OF THE WORK.
 - ALL EXTERIOR STRUCTURAL STEEL SHALL BE WHEN DELIVERED, HOT-DIP GALVANIZED ACCORDING TO ASTM A123, TOUCH-UP FIELD WELDS AND ABRADED AREAS W/2 COATS OF GALVANIZED PAINT, ZRC COLD GALVANIZING COMPOUND OR APPROVED EQUAL.
 - DO NOT PLACE BOLTS THROUGH STRUCTURAL STEEL MEMBERS EXCEPT AS SHOWN AND DETAIL ON STRUCTURAL DRAWINGS.
 - CONNECTIONS:
 - BOLTED CONNECTIONS SHALL USE BEARING TYPE GALVANIZED ASTM A325 BOLTS AND SHALL HAVE A MINIMUM OF TWO BOLTS UNLESS NOTED OTHERWISE.
 - NON-STRUCTURAL CONNECTIONS FOR STEEL GRATING MAY USE 5/8" DIA. GALVANIZED ASTM A307 BOLTS UNLESS NOTED OTHERWISE.
- ## GENERAL NOTES
- THE CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE CODES, ORDINANCES, LAWS AND REGULATIONS OF ALL MUNICIPALITIES, UTILITY COMPANY OR OTHER PUBLIC AUTHORITIES.
 - THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSURANCES THAT MAY BE REQUIRED BY ANY FEDERAL, STATE, COUNTY OR MUNICIPAL AUTHORITIES.
 - THE CONTRACTOR SHALL NOTIFY THE CONSTRUCTION MANAGER, IN WRITING, OF ANY VIOLATIONS OF THE SPECIFICATIONS, OMISSIONS OR ERRORS IN THE BID DOCUMENTS PERFORMANCE OF WORK, MINOR OMISSIONS OR ERRORS IN THE BID DOCUMENTS SHALL NOT RELIEVE THE CONTRACTOR FROM RESPONSIBILITY FOR THE OVERALL INTENT OF THESE DRAWINGS.
 - THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING SITE IMPROVEMENTS PRIOR TO COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL REPAIR ANY DAMAGE CAUSED AS A RESULT OF CONSTRUCTION OF THIS FACILITY.
 - THE SCOPE OF WORK FOR THIS PROJECT SHALL INCLUDE PROVIDING ALL MATERIALS, EQUIPMENT AND LABOR REQUIRED TO COMPLETE THIS PROJECT. ALL EQUIPMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS.
 - THE CONTRACTOR SHALL VISIT THE PROJECT SITE PRIOR TO SUBMITTING A BID TO VERIFY THAT THE PROJECT CAN BE CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
 - THE CONTRACTOR SHALL VERIFY ANTENNA ELEVATION AND AZIMUTH WITH RF ENGINEERING PRIOR TO INSTALLATION.
 - TRANSMITTER EQUIPMENT AND ANTENNAS ARE DESIGNED TO MEET ANSI/EIA/TIA 222-C REQUIREMENTS.
 - ALL STRUCTURAL ELEMENTS SHALL BE HOT DIPPED GALVANIZED STEEL.
 - THE CONTRACTOR SHALL MAKE A UTILITY "ONE CALL" TO LOCATE ALL UTILITIES PRIOR TO EXCAVATING.

1. THE CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE CODES, ORDINANCES, LAWS AND REGULATIONS OF ALL MUNICIPALITIES, UTILITY COMPANY OR OTHER PUBLIC AUTHORITIES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS THAT MAY BE REQUIRED BY ANY FEDERAL, STATE, COUNTY OR MUNICIPAL AUTHORITIES.

3. THE CONTRACTOR SHALL NOTIFY THE CONSTRUCTION MANAGER, IN WRITING, OF ANY CONFLICTS, ERRORS OR OMISSIONS PRIOR TO THE SUBMISSION OF BIDS OR PERFORMANCE OF WORK. MINOR OMISSIONS OR ERRORS IN THE BID DOCUMENTS SHALL NOT RELIEVE THE CONTRACTOR FROM RESPONSIBILITY FOR THE OVERALL INTENT OF THESE DRAWINGS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING SITE IMPROVEMENTS PRIOR TO COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL REPAIR ANY DAMAGE CAUSED AS A RESULT OF CONSTRUCTION OF THIS FACILITY.
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6. THE CONTRACTOR SHALL VISIT THE PROJECT SITE PRIOR TO SUBMITTING A BID TO VERIFY THAT THE PROJECT CAN BE CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
7. THE CONTRACTOR SHALL VERIFY ANTENNA ELEVATION AND AZIMUTH WITH RF ENGINEERING PRIOR TO INSTALLATION.
8. TRANSMITTER EQUIPMENT AND ANTENNAS ARE DESIGNED TO MEET ANSI/ETIA/TIA 222-G REQUIREMENTS.
9. ALL STRUCTURAL ELEMENTS SHALL BE HOT DIPPED GALVANIZED STEEL.
10. CONTRACTOR SHALL MAKE A UTILITY "ONE CALL" TO LOCATE ALL UTILITIES PRIOR TO EXCAVATING.

COAX ISOLATED GROUND BAR EXTERNAL

- | | | |
|------|-------------------------------|----------|
| CGBE | COAX ISOLATED GROUND BAR | EXTERNAL |
| MGB | MOISTURE ISOLATED GROUND BAR | |
| SST | SELF SUPPORTING TOWER | |
| GPS | GLOBAL POSITIONING SYSTEM | |
| TYP | TYPICAL | |
| DWG | DRAWING | |
| BCW | BARRE COPPER WIRE | |
| BFG | BELOW FINISH GRADE | |
| W/ | WITH | |
| PVC | POLYVINYL CHLORIDE | |
| CAB | CABINET | |
| C | CONDUIT | |
| SS | STAINLESS STEEL | |
| AMG | AMERICAN GAUGE | |
| RGS | RIGID GALVANIZED STEEL | |
| AHU | AUTHORITY HAVING JURISDICTION | |
| TLNA | TOWER TOP LOW NOISE AMPLIFIER | |
| UNT | UNLESS NOTED OTHERWISE | |
| EMT | ELECTRICAL METALLIC TUBING | |

1. THE CONTRACTOR WILL ADHERE TO ALL SAFETY REGULATIONS, LOCAL, STATE AND FEDERAL.
2. THE CONTRACTOR WILL CONDUCT DAILY SAFETY TAILGATE MEETINGS IN ADDITION TO WEEKLY SAFETY MEETINGS. THESE REPORTS WILL BE MADE AVAILABLE TO THE OWNER UPON REQUEST.
3. ALL WORKERS & VISITORS TO THE SITE SHALL WEAR HARD HATS & ANY OTHER SAFETY EQUIPMENT REQUIRED BY THE WORK BEING PERFORMED ON THE SITE.

- STEEL FABRICATION.
- SPECIALTY ANCHORS EPOXY.
- CONCRETE.

(NOTE: NOT ALL SPECIAL INSPECTION MAY BE REQUIRED AND NOT ALL THAT ARE REQUIRED MAY NOT BE LISTED. ADDITIONAL SPECIAL INSPECTION MAY BE REQUIRED IF DEEMED NECESSARY.

NOTE:
G.C. TO PROVIDE FABRICATION DRAWINGS FOR REVIEW PRIOR TO FABRICATION
OR SHALL REVIEW AND COMMENT/AND OR APPROVE.

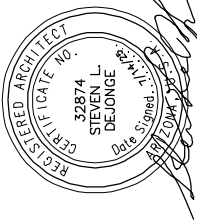
PROPOSED

- | | | |
|---|-----------------------|---|
|  | TREES, SHRUBS, BUSHES |  |
|  | BUILDING |  |
|  | FENCE |  |
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 GROUND ROD
 ACCESS WELL
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 #2 BTOW GROUNDING WIRE UNO
 INDICATES CODED NOTE

	RECEPTACLE
	BURIED ROADWAY
	TOWER LIGHT SYSTEM
	INDICATES CODED NUMBER
	INDICATES DISCONNECT SWITCH

ERED ARC:



EXPIRES 9-30-2025

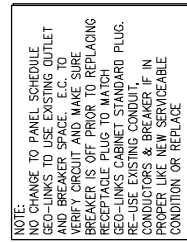
GENERAL NOTES & LEGEND

CE
 Drawing Scale:
 AS NOTED
 Date:
 7/14/2025

UNAUTHORIZED ALTERATION OR ADDITION TO THIS DOCUMENT IS A VIOLATION OF FEDERAL LAW, 18 U.S.C. 1001, AND/OR LOCAL LAWS.

ing Number

N-1



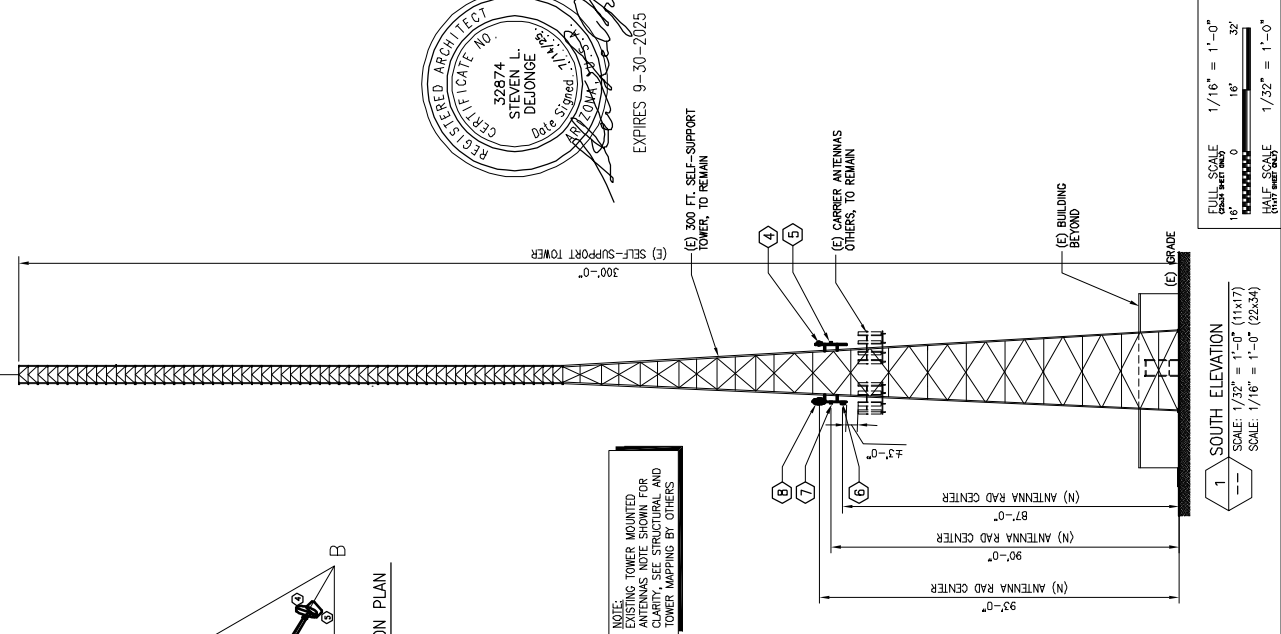
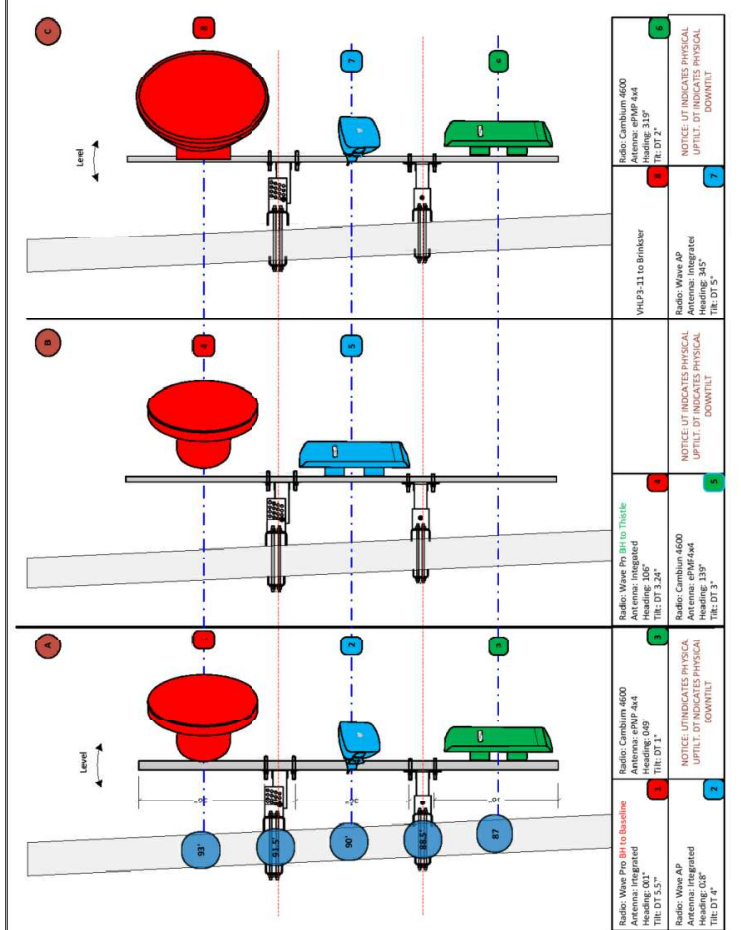
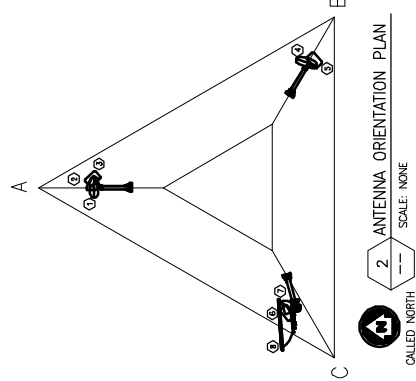
US-AZ 5065 'South Mountain 24"									
No.	Name	Model	Orientation	Azi	Tilt	Dist	Cable		
1	South Mountain 24 - Baseline	Uniquat Wave Pro	93°	61°	-5.57°	3.10 MI	Cat 5 & Fiber		
2	South Mountain 24 - AP1	Uniquat Wave AP	90°	28°	-4°	5 MI	Cat 5		
3	South Mountain 24 - AP2	Camium ePMP-4400	87°	48°	-3°	5 MI	Cat 5		
4	South Mountain 24 - Thistle	Uniquat Wave Pro	93°	108°	-3.24°	5.41 MI	Cat 5 & Fiber		
5	South Mountain 24 - AP3	Camium ePMP-4600	90°	139°	-3°	5 MI	Cat 5		
6	South Mountain 24 - AP4	Camium ePMP-4600	87°	319°	-2°	5 MI	Cat 5		
7	South Mountain 24 - AP5	Uniquat Wave AP	90°	345°	-5°	5 MI	Cat 5		
8	South Mountain 24 - Brinkster	Commscope VHP3-11	93°	359°	-1.55°	9.97 MI	Cat 5 & Fiber		

DESIGN NOTE:
CONSTRUCTION SHALL NOT PROCEED UNTIL A STRUCTURAL ANALYSIS REPORT HAS BEEN COMPLETED BY A PROFESSIONAL ENGINEER REGISTERED IN THIS STATE. THE REPORT SHALL BE REVIEWED BY THE ARCHITECT FOR ADEQUATE FOR PROPOSED LOADS.

NOTES:
1. CONTRACTOR TO COORDINATE & PROVIDE PRIVATE LOCATING SERVICE PRIOR TO CONSTRUCTION.
2. ALL CABLE TO RUN IN CABLE LADDER.

NOTE:
TOWER DRAWING SHOWN IS DIAGRAMMATIC FOR ILLUSTRATIVE PURPOSES. SEE TOWER STRUCTURAL REPORT BY: [Redacted] DATE: [Redacted]

NOTE:
TOWER DRAWING SHOWN IS DIAGRAMMATIC FOR ILLUSTRATIVE PURPOSES. SEE TOWER STRUCTURAL REPORT BY: [Redacted] DATE: [Redacted]



CEOLINKS
281 CAMARILLO RANCH RD.
CAMARILLO, CA 91302

Clear Blue Services
ARCHITECTS
4120 JEFFERSON AVENUE SUITE 200
PHOENIX, AZ 85048

REGISTERED ARCHITECT
32874
STEVEN L. DEJONGE
Date Signed: 09/20/2025
EXPIRES 9-30-2025

SOUTH MOUNTAIN
12709 S. CENTRAL AVE.
PHOENIX, AZ 85048
MARICOPA COUNTY

Project Title
Engineer Stamp

TOWER ELEVATION

CD
Drawing Scale: AS NOTED
Date: 07/14/2025

A-3
Drawing Number

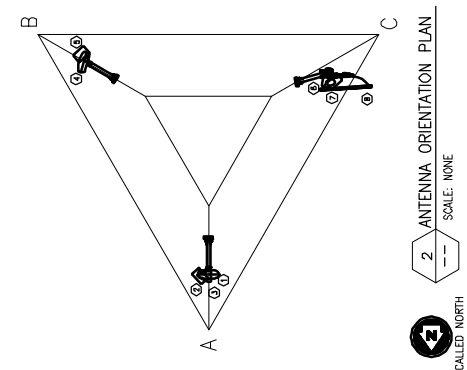
No.	Name	Model	Curline	Azi	tilt	Dist	Cable
1	South Mountain 24 - Baseline	Uniquitt Wave PRO	93°	01°	-5.57°	3.19 MI	Cat 5 & Fiber
2	South Mountain 24 - AP1	Uniquitt Wave AP	90°	28°	-4°	5 MI	Cat 5
3	South Mountain 24 - AP2	Comcast eMP 4000	87°	48°	-1°	5 MI	Cat 5
4	South Mountain 24 - Thistle	Uniquitt Wave PRO	93°	108°	-3.24°	5.41 MI	Cat 5 & Fiber
5	South Mountain 24 - AP3	Premium eMP 4000	90°	138°	-2°	5 MI	Cat 5
6	South Mountain 24 - AP4	Comcast eMP 4000	87°	519°	-2°	5 MI	Cat 5
7	South Mountain 24 - AP5	Uniquitt Wave AP	90°	345°	-5°	5 MI	Cat 5
8	South Mountain 24 - Brinkster	Comcast eMP 4000	93°	358°	-1.55°	9.57 MI	Cat 5 & Fiber

DESIGN NOTE:
CONSTRUCTION SHALL NOT PROCEED UNTIL A STRUCTURAL ANALYSIS REPORT HAS BEEN COMPLETED BY A PROFESSIONAL ENGINEER REGISTERED IN THIS STATE, CONCLUDING THE TOWER IS STRUCTURALLY ADEQUATE FOR PROPOSED LOADS.

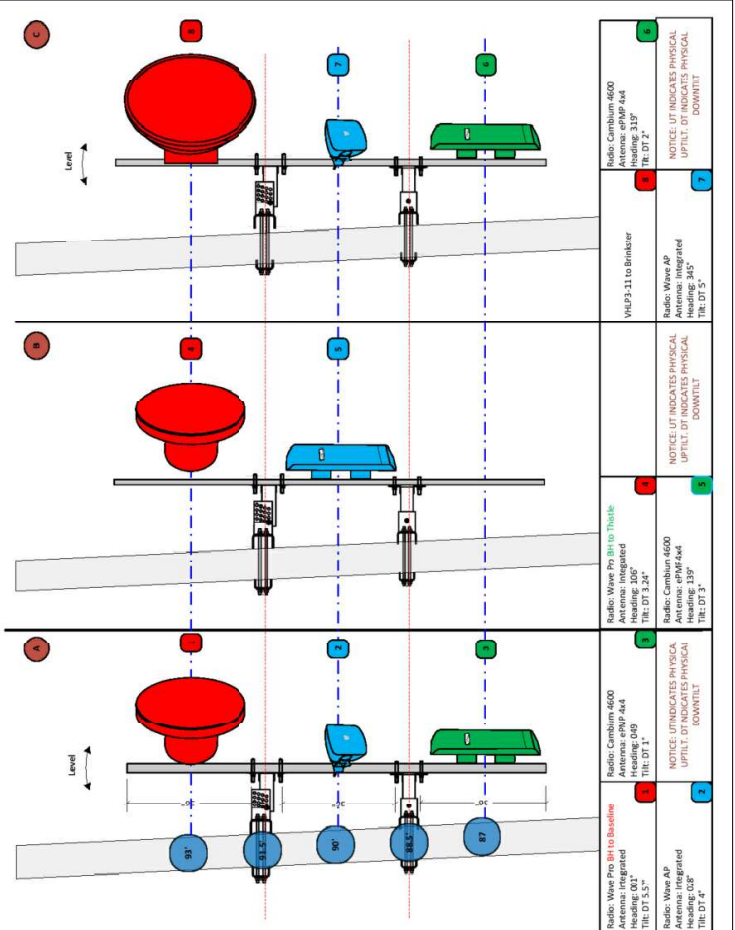
NOTES:
1. CONTRACTOR TO COORDINATE & PROVIDE PRIVATE LOCATING SERVICE PRIOR TO CONSTRUCTION.
2. ALL CABLES TO RUN IN CABLE LADDER.

NOTE:
TOWER DRAWING SHOWN IS DIAGRAMMATIC FOR ILLUSTRATIVE PURPOSES. SEE TOWER STRUCTURAL REPORT BY: _____
PROJ. # _____, DATED: _____

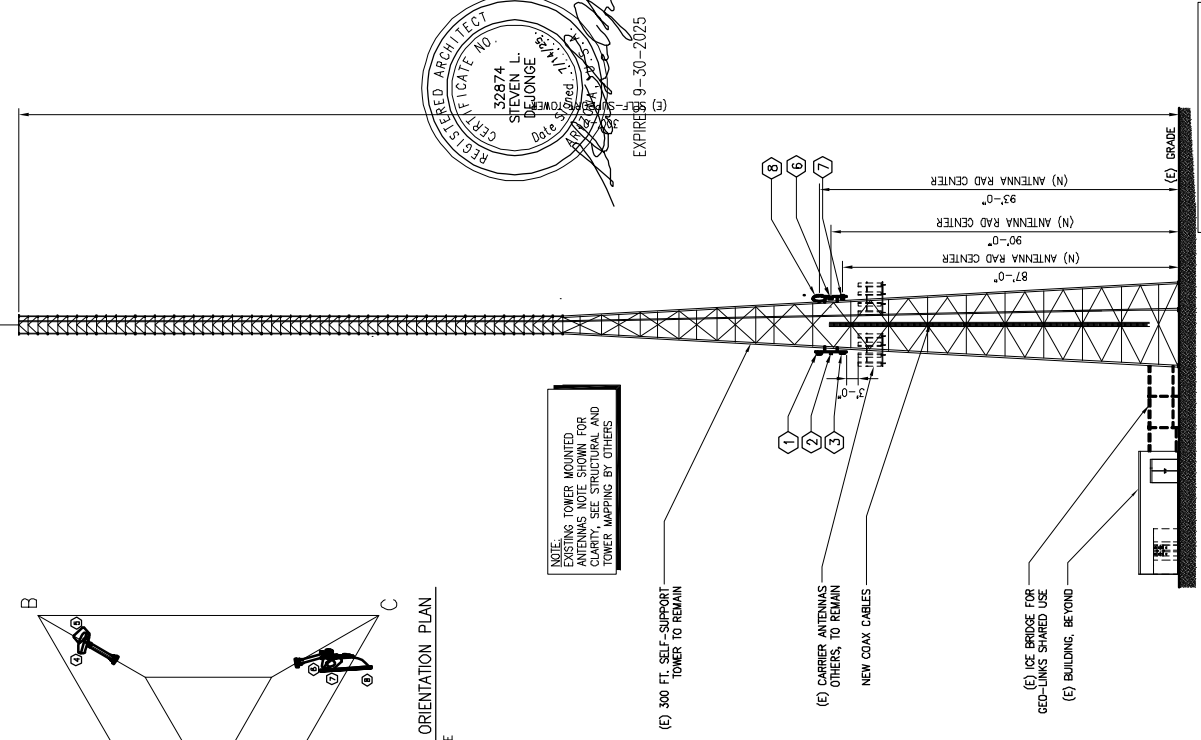
NOTE:
TOWER DRAWING SHOWN IS DIAGRAMMATIC FOR ILLUSTRATIVE PURPOSES. SEE TOWER STRUCTURAL REPORT BY: _____
PROJ. # _____, DATED: _____



SCALE: NONE



2 ANTENNA ELEVATION DETAIL
SCALE: NONE



1 WEST ELEVATION
SCALE: 1/32" = 1'-0" (11x17)
SCALE: 1/16" = 1'-0" (22x34)
FULL SCALE 1/16" = 1'-0" (22x34)
FULL SCALE 1/32" = 1'-0" (11x17)

CEOLINKS
281 CAMARILLO RANCH RD.
CAMARILLO, CA 91302

Clear Blue Services
4120 N. 10TH AVE. SUITE 200
PHOENIX, AZ 85018

South Mountain
12709 S. CENTRAL AVE.
PHOENIX, AZ 85048
MARICOPA COUNTY

Project Number: US-25-5065

Drawn: _____ Date: 4/22/23
Checked: _____ Date: 5/9/23
Project Number: US-25-5065

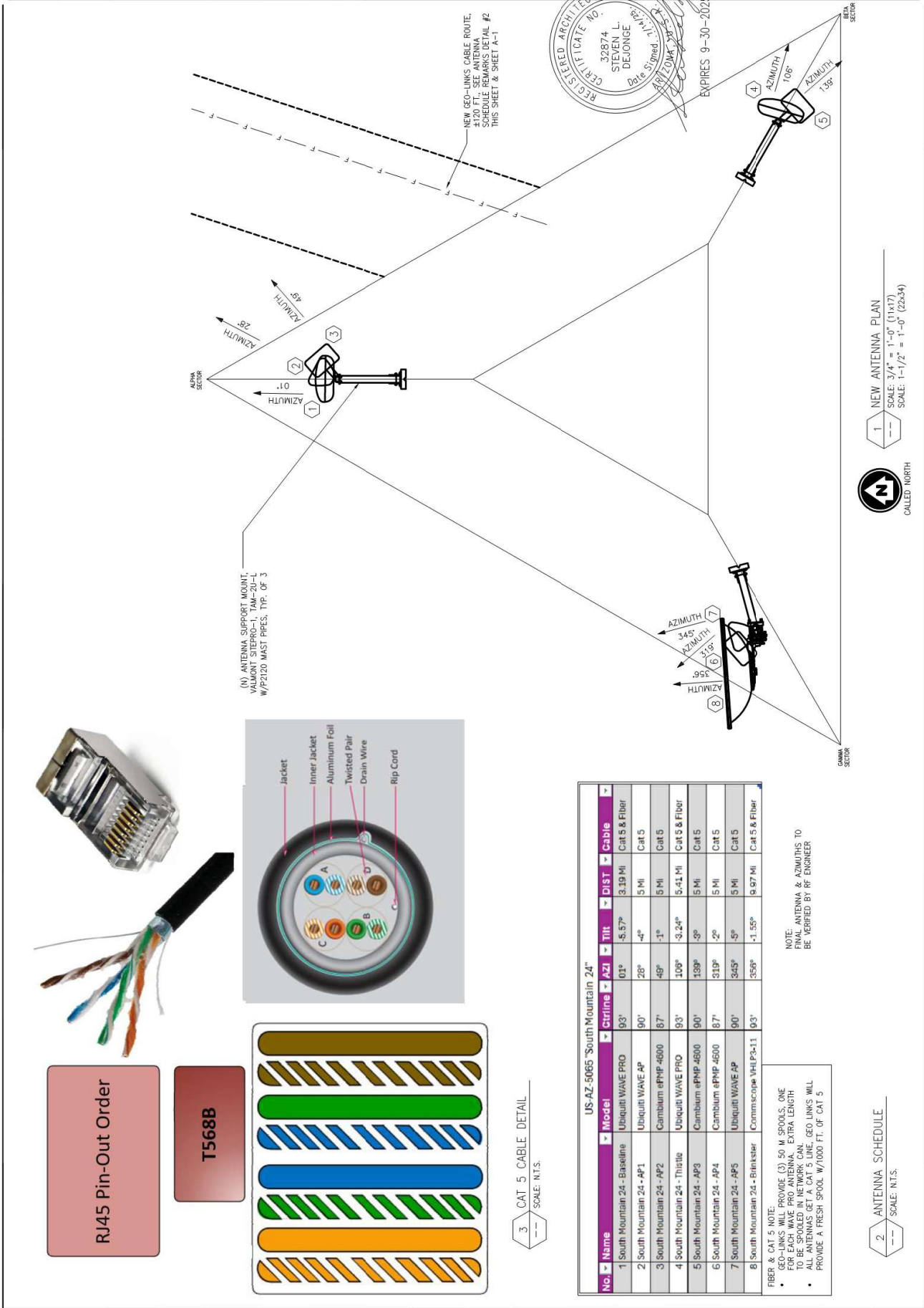
Engineer Stamp

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Drawing Title: TOWER ELEVATION

CD
Drawing Scale: AS NOTED
Date: 02/14/2025

Drawing Number: A-3



Mechanical Specifications

Compatible Mounting Pipe Diameter	90 mm–120 mm 3.5 in–4.7 in
Fine Azimuth Adjustment Range	±13°
Fine Elevation Adjustment Range	±13°
Wind Speed, operational	201 km/h 124.896 mph
Wind Speed, survival	230 km/h 135.343 mph

Antenna Dimensions and Mounting Information

Click on image to enlarge.



Wind Forces at Wind Velocity Survival Rating

Axial Force (FA)	2903 N 652.621 lbf
Angle α for MT Max	0°
Side Force (FS)	1439 N 323.5 lbf
Twisting Moment (MT)	1179 N·m 1043.029 in·lb
Zcg without Ice	133 mm 5.315 in
Zcg with 1/2 in (12 mm) Radial Ice	84 mm 3.307 in
Weight with 1/2 in (12 mm) Radial Ice	46 kg 101.413 lb



Dimension in inches (mm)					
Antenna Size 8 (m)	A	B	C	D	E
3 (1.0)	39.3 (999)	16 (407)	15.2 (387)	2.4 (60)	17.2 (437)

General Specifications

Antenna Type	VHLP - ValueLine® High Performance Low Profile Antenna, single-polarized
Polarization	Single
Side Struts, Included	0
Side Struts, Optional	11 boards

Dimensions

Diameter, nominal	0.9 m 3 ft
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Electrical Specifications

Operating Frequency Band	10.123–11.200 GHz
Gain, Low Band	37.8 dBi
Gain, Mid Band	38.4 dBi
Gain, Top Band	39 dBi
Excrete Cross Polarization Discrimination (XPD)	30 dB
Front-to-Back Ratio	64 dB
Beamwidth, Horizontal	2°
Beamwidth, Vertical	2°
Return Loss	17.7 dB
VSWR	1.3
Radiation Pattern Envelope Reference (RPE)	7164A.17166A
Electrical Compliance	Ballistic Class 2 Class 3B per 302.9 ETSI 302 217 Class 3 US FCC Part 101A, § 10.35–10.7 GHz US FCC Part 101A, § 10.7–11.7 GHz US FCC Part 101B, § 10.25–11.7 GHz



1 COMMScope VHLP3–11 ANTENNA DETAIL (O.E.M.)
SCALE: N.T.S.



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SKU: Panther – 27RU



SKU: Panther – 27RU

Panther – 27RU

The cutting-edge Apex9 27RU is an outdoor, telecommunication, floor mount cabinet primarily used for wireless communications.

We can easily customize the Apex9 27RU to fit your exact needs.

It houses a variety of equipment, including 5G systems, LTE networks, communication networks/network integrated services, access/transmission switching station and emergency communication/transmission.



FEATURES

- Fully assembled
- 27U equipment space, IP55 rated
- Adjustable 19" equipment rail, with cable rings included
- AC110V 60Hz cooling fan unit (4pcs) on the top roof (with temperature controller)
- Front door and rear door opening access
- 3-point locking front and rear door
- Grounding wires and copper bar
- Cable entry holes with grommet on the bottom

ACCESSORIES INCLUDED

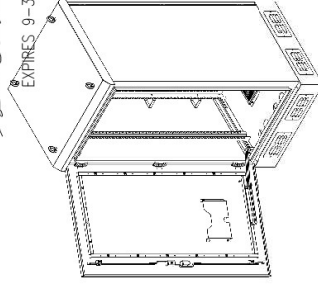
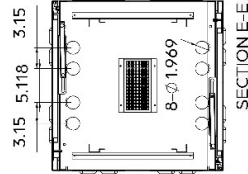
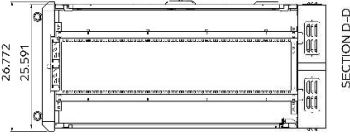
- 30 x M6 cage nut
- 30 x M6 screw
- 30 x M6 washer
- 4 x M12 80mm bolt
- 4 x eye lift
- Air filter
- 6ft power cord US plug
- 6in plinth

PHYSICAL SPECIFICATIONS

Rack Unit Size	27U
Cabinet Type	Floor mounted outdoor cabinet
Material	Galvanized steel
Structure	Single wall
Insulated Foam	None
Unit Dimension (WxDxH)	25.59" W x 25.59" D x 58.88" H
Unit Weight (lbs.)	200.5lbs
Rail-to-Rail Depth	18.11"
Shipping Dimension (WxDxH)	29.53" W x 29.53" D x 64.57" H
Shipping Weight (lbs.)	211.5lbs

ELECTRICAL

Cooling Options	Fan cooling
Cooling Capacity	4pcs 110v 60Hz cooling fan
Heating Capacity	N/A
Grounding	Earthing copper bar, grounding wires



SOUTH MOUNTAIN
12709 S. CENTRAL AVE.
PHOENIX, AZ 85048
MARICOPA COUNTY

Engineer Stamp

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PROJECT NO. 12709 S. CENTRAL AVE.
PHOENIX, AZ 85048

Drawing Title

EQUIPMENT CABINET
SPECIFICATION

Drawing Scale

AS NOTED

Date

07/16/2025

MANUFACTURED, ALTERED, OR REPAIRS
APPROPRIATE STATE AND/OR LOCAL LAWS

Drawing Number

A-9



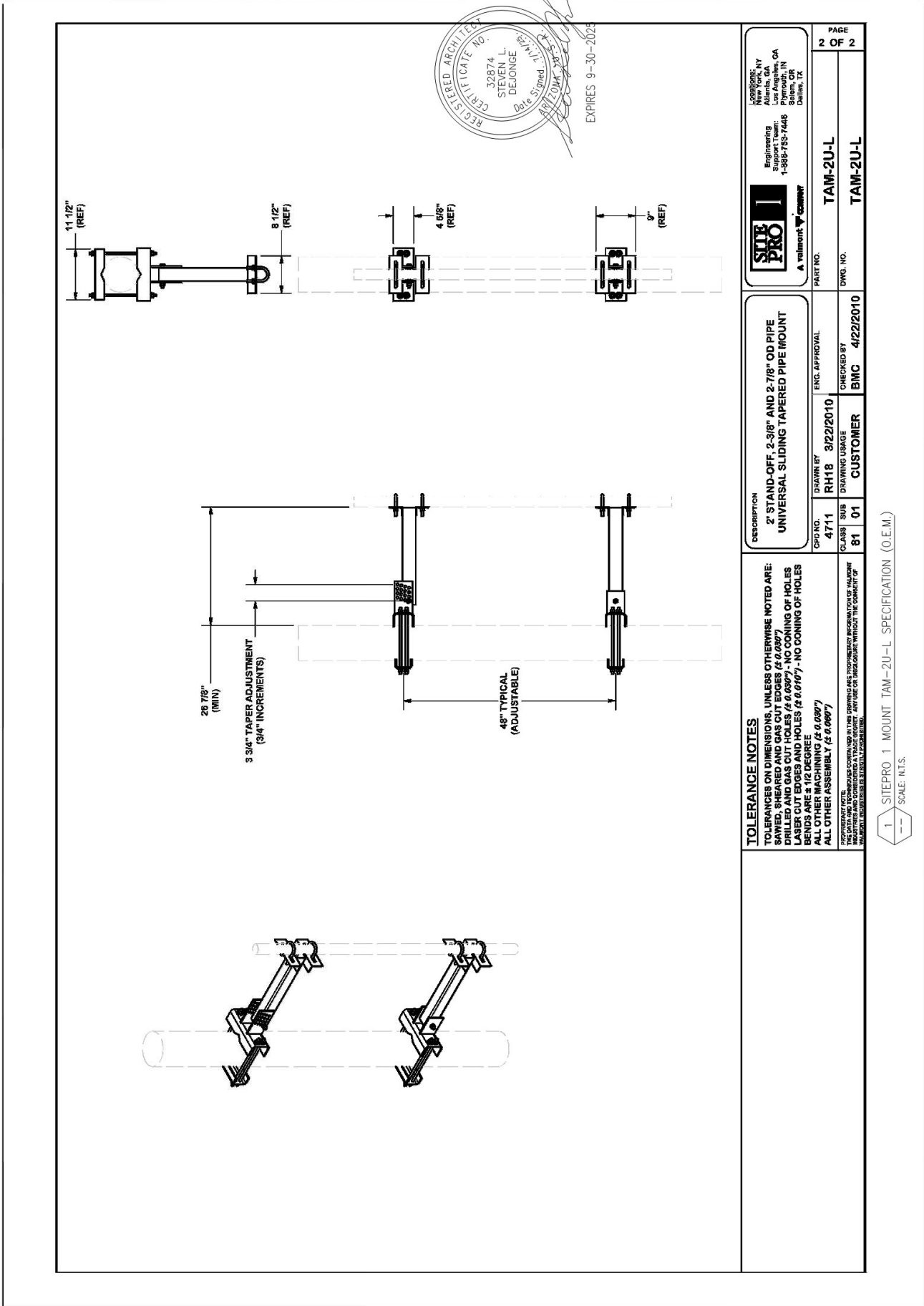
(561) 295-7899 | cts@ctconnect.com | ctconnect.com

1 APEX9 – PANTHER 27RU CABINET (O.E.M.)

SCALE: N.T.S.

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1 SITEPRO 1 MOUNT TAM-2U-L SPECIFICATION (O.E.M.)
-- SCALE: N.T.S.



1	CONTRACTOR NUMBER	33174725
2	CONTRACT PROJECT	1071
3	DATE	7/22/25
4	PROJECT NAME	1071
5	CONTRACT	8
6	DATE	8/2/25

Project Number: 1071-25-005

SOUTH MOUNTAIN
12709 S. CENTRAL AVE.
PHOENIX, AZ 85048
MARICOPA COUNTY

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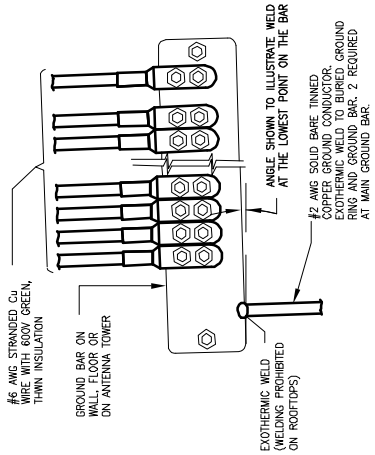
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Drawing Title
GROUNDING DETAILS

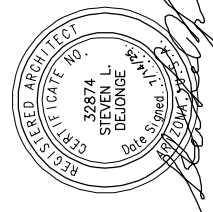
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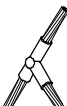
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G-2



3 INSTALLATION OF GROUND WIRE TO COAX CABLE GROUND BAR
--- NOT TO SCALE

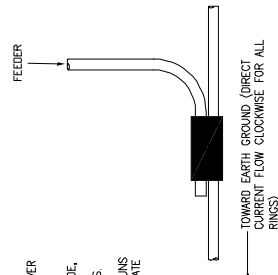


EXPIRES 9-30-2025

					
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TYPE GA	TYPE GB	TYPE GC	TYPE GD	TYPE GE	TYPE GF
					
TYPE HA	TYPE HB	TYPE HC	TYPE HD	TYPE HE	TYPE HF
					
TYPE SA	TYPE SB	TYPE SC	TYPE SD	TYPE SE	TYPE SF

1 EXOTHERMIC WELD DETAILS
--- NOT TO SCALE

- GENERAL GROUNDING NOTES:**
- ALL GROUND CABLE IN CONCRETE OR THROUGH WALL SHALL BE IN 3/4" PVC CONDUIT. NO METALLIC CONDUIT SHALL BE USED FOR GROUNDING CONDUCTOR SLEEVES.
 - GROUND ALL EXPOSED METALLIC OBJECTS USING A TWO-HOLE NEMA DRILLER CONNECTOR SUCH AS THOMAS & BETTS 432027 OR APPROVED EQUAL.
 - THE CONTRACTOR SHALL NOTIFY THE VERTICAL BRIDGE REPRESENTATIVE WHEN THE GROUND RING IS INSTALLED SO THAT THE REPRESENTATIVE CAN INSPECT GROUND RING BEFORE IT IS CONCEALED.
 - ALL EXTERIOR GROUND CONDUCTORS INCLUDING GROUND RING SHALL BE #2 AWG SOLID BARE TINNED COPPER. MAKE ALL GROUND CONNECTIONS AS SHORT AND DIRECT AS POSSIBLE. AVOID SHARP BENDS. THE RADIUS OF ANY BEND SHALL NOT BE LESS THAN THE MINIMUM BEND RADIUS OF THE CONDUCTOR. GROUNDING CONDUCTORS SHALL BE ROUTED DOWNWARD TOWARD THE BURIED GROUND RING.
 - ALL BELOW GROUND EXTERNAL CONNECTIONS SHALL BE EXOTHERMIC ALLOY WELDED. ALL EXOTHERMIC WELDS TO BURIED GROUND RING SHALL BE THE PROPERTY OF THE CONTRACTOR. EXOTHERMIC WELDS TO EXPOSED SURFACES THAT HAVE BEEN DAMAGED BY EXOTHERMIC WELDING, USE SPRAY GALVANIZED SUCH AS HOLLUB LECTROSOLO #15-3501.
 - WHERE MECHANICAL CONNECTORS (TWO-HOLE OR CLAMP) ARE USED, COMPOUND ON ALL CONNECTORS. PROVIDE LOCK WASHERS ON ALL MECHANICAL CONNECTORS. USE STAINLESS STEEL HARDWARE THROUGHOUT. THOROUGHLY REMOVE ALL PAINT AND CLEAN ALL DIRT FROM SURFACES REQUIRING GROUND CONNECTIONS. REPAINT TO MATCH EXISTING AFTER GROUND CONNECTIONS ARE MADE. ALL GROUND CONNECTIONS SHALL BE APPROVED FOR THE TYPES OF METALS BEING ATTACHED TO.
 - THE CONTRACTOR SHALL COORDINATE AS REQUIRED TO HAVE UTILITY REPRESENTATIVE PRESENT FOR GROUNDING SYSTEM DURING FINAL INSPECTION SO THAT REQUIRED TESTING ON THE GROUND SYSTEM CAN BE PERFORMED. THE CONTRACTOR SHALL PROVIDE NOTICE TO THE VERTICAL BRIDGE REPRESENTATIVE (TWO) DAYS PRIOR TO FINAL TESTING. IF THE CONTRACTOR FAILS TO MAKE UTILITY COMPANY REPRESENTATIVE AVAILABLE FOR TESTING, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF AN INDEPENDENT GROUNDING CONSULTANT TO PERFORM THE GROUND RESISTANCE TEST. GROUNDING CONSULTANT SHALL BE SELECTED BY THE VERTICAL BRIDGE REPRESENTATIVE. IF THE UTILITY COMPANY REPRESENTATIVE FAILS TO APPEAR DUE TO NO FAULT THE CONTRACTOR, NO PENALTY APPLY.
8. ALL MOUNTING HARDWARE SHALL BE STAINLESS STEEL.
9. THE GROUND CONDUCTORS SHALL BE RUN STRAIGHT FOR MINIMUM INDUPTANCE AND VOLTAGE DROP. SINCE CABLE BENDS INCREASE INDUCTANCE AND VOLTAGE DROP, MINIMUM REQUIRED IS 5 FEET. BENDS ARE INADMISSIBLE. METAL WORK SHALL BE USED TO FEED THE GROUND RING SHALL BE DIRECTLY BONDED TO THIS GROUND SYSTEM, WITHOUT USING SERIES OR DANGEROUS CONNECTION ARRANGEMENTS.
10. PAINT, ENAMEL, LACQUER AND OTHER ELECTRICALLY NON-CONDUCTIVE COATINGS SHALL BE REMOVED FROM THREADS AND SURFACE AREAS WHERE CONNECTIONS ARE MADE TO ENSURE GOOD ELECTRICAL CONTINUITY.
11. CONNECTIONS BETWEEN DISSIMILAR METALS SHALL NOT BE MADE UNLESS THE CONDUCTORS ARE SEPARATED BY A SUITABLE MATERIAL THAT IS A PART OF THE ATTACHMENT DEVICE LISTED AND APPROVED FOR USE WITH THE SPECIFIC DISSIMILAR METALS MAY BE USED FOR THE PURPOSE.
12. ALL BELOW GRADE GROUND SYSTEM CONDUCTORS SHALL BE A MINIMUM DEPTH OF 30" (OR 6" BELOW THE FROST LINE, WHICHEVER IS GREATER).
13. CONTRACTOR TO COORDINATE WITH TOWER CONTRACTOR TO PROVIDE, FROM LIGHTING CONTROLLER TO ELECTRICAL AND CONTROL PANELS, INTERMEDIATE COAX GROUNDING TO BE INSTALLED ON VERTICAL RUNS THAT EXCEED 200 FEET IN LENGTH. CONTRACTOR SHALL COORDINATE WITH TOWER CONTRACTOR MANAGER ON LOCATION OF INTERMEDIATE GROUNDING LOCATION.



2 GROUND CONDUCTOR CONNECTION
--- NOT TO SCALE



To: Parks and Recreation Board

Date: September 24, 2026

From: Martin Whitfield, Parks and Recreation
Director

Subject: REQUEST TO VEND AT CITY OF PHOENIX PARKS

This report requests Parks and Recreation Board (Board) approval to allow event production, marketing, community outreach, and vending for the events referenced in this report. It also seeks authorization for the Parks and Recreation Director to negotiate and execute the associated event agreements and related documents.

BACKGROUND

Phoenix parks are reserved throughout the year for various events. Event coordinators or community partners produce many events, with the Parks and Recreation Department sponsoring a few public events. Some events are free to the public, while others require a registration fee. Entry fees are occasionally imposed on vendors who sell food and/or products. Producers who rent City parks and facilities are required to follow all City guidelines, including obtaining all applicable permits and licenses.

Vending, a typical component of events in parks, can consist of selling admission, food and beverages, T-shirts, or other concessions for fundraising purposes. Per Phoenix City Charter and Phoenix City Code 24-40, the Board must approve commercial sales and vending in public parks. Each year, the Parks and Recreation Department brings the Board an annual report requesting approval of all known requests for vending in parks; however, staff also receive requests for vending throughout the year, such as the requests below, and brings them to the Board for approval.

DISCUSSION

2026 Pan African Festival – Heritage Square & Science Park (October 10, 2026) 113 N 6th St.

The 4th Annual Pan African Festival, presented by WeRoc Non-Profit Group, is scheduled pending Parks and Recreation Board approval for Saturday, October 10, 2026, from 12:00 p.m. to 8:00 p.m. at Heritage Square and Science Park in downtown Phoenix. This community centered event celebrates African, Caribbean, and African American cultures through food, music, live entertainment, cultural activities and meaningful community engagement. More than 50 vendors will line the park, joined by a VIP lounge, children's activities, educational programming and hands-on experiences designed for families and visitors of all ages. Expected attendance is anticipated to

reach into the hundreds, activating Heritage Square and Science Park and supporting the continued use of public spaces as vibrant community gathering places for education and entertainment. Festival operations will utilize the plaza and park areas for activities, with the Lath House serving as space for event security needs and staff breaks. Event load in is planned to begin at 8:00 a.m. on October 9, 2026, with load out concluding by 12:00 a.m. on October 10, 2026. The festival is designed to be accessible, offering reduced rates for children 12 and under, and will take place rain or shine. Set against the historic backdrop of Heritage and Science Park, the event aims to foster cultural appreciation and provide an inclusive space for residents and visitors to celebrate the rich diversity of the Phoenix community.

2026 Hot Girls Run AZ 5K – Steele Indian School Park (December 6, 2026)

300 E. Indian School Road

Sponsored by Hot Girls Run AZ, a nonprofit women's running club, the 2026 Hot Girls Run AZ 5K is scheduled contingent upon approval from the Parks and Recreation Board for Sunday, December 6, 2026, at Steele Indian School Park. This community focused event promotes health, fitness, and engagement while raising funds and collecting menstrual products for girls across the Valley who may have limited access to these essential items. Hot Girls Run AZ is made up of women from throughout the region who regularly participate in group runs, social activities, and community service, and the fundraising 5K supports their mission to advance menstrual equity and provide resources that help young girls feel safe, comfortable, and confident at school. Expected attendance will include participants, spectators, volunteers, and local vendors, creating opportunities for community members to come together, support an active lifestyle, and contribute to a meaningful cause benefiting youth in the Valley.

As with all requests to vend, event organizers for these events will be required to follow all City guidelines and meet the requirements for sales, including any required insurance, permits, and licenses.

RECOMMENDATION

Staff requests Board approval to allow event production, marketing, community outreach, and vending related to the event mentioned in this report. It also seeks authorization for the Parks and Recreation Director to negotiate and execute the associated event agreement and related documents.

Prepared by: Tony Salinas, Deputy Director

Approved by: Todd Shackelford, Assistant Director



To: Parks and Recreation Board

Date: September 24, 2026

From: Martin Whitfield, Parks and Recreation
Director

Subject: American Indian Veteran's Memorial at Steele Indian School Park

This report requests the Parks and Recreation Board (Board) approval to receive a private donation from the American Indian Veterans Memorial Organization (AIVMO) in the amount of \$700,000 to construct the American Indian Veterans Memorial at Steele Indian School Park.

BACKGROUND

The AIVMO, established on September 4, 1996, has long sought to create a memorial at Steele Indian School Park to honor American Indian veterans and provide a meaningful gathering place for families and survivors. In 1998, the organization was granted a site within the park, and on January 31, 2003, the Parks and Recreation Board entered into a four-year Memorandum of Understanding (MOU) with AIVMO outlining the development and operation of the memorial. The agreement authorized AIVMO to construct the memorial, including a storyboard feature, and anticipated public access during regular park hours as well as commemorative events on key holidays. The project was structured into five development phases, with AIVMO responsible for all capital costs and the City responsible only for routine site maintenance. Due to leadership transitions within the organization, the project did not advance during the term of the original agreement.

In December 2017, AIVMO renewed its commitment to the project. The organization reaffirmed that it would be solely responsible for funding the memorial. This renewed engagement reestablished coordination with Parks and Recreation staff and led to the Board's approval of a new MOU in 2018 under the same parameters as the original agreement.

In March 2026, AIVMO and the City renewed efforts to construct the project. The organization reaffirmed that it would be solely responsible for funding the memorial, which is now estimated at approximately \$700,000 under the same parameters as the original agreement.

DISCUSSION

AIVMO has renewed its commitment to developing the American Indian Veterans Memorial at Steele Indian School Park and is working closely with the City of Phoenix to advance the project, which is proposed for the west end of the park's pond as shown in **Attachment A**. Both parties are focused on completing construction documents, moving through the permitting process, and updating the MOU to align with current regulatory, operational, and maintenance requirements. During recent discussions, City staff determined that the project must comply with A.R.S. Title 34 and communicated

this to AIVMO. It has been agreed that the City will take the lead in constructing the memorial while AIVMO donates the funds it has raised. This approach strengthens coordination, ensures all work meets Title 34 and municipal standards, and supports the long standing vision of creating a meaningful memorial that honors American Indian veterans and provides a dedicated gathering space within Steele Indian School Park.

RECOMMENDATION

Staff recommends Parks and Recreation Board approval to accept a private donation from the American Indian Veterans Memorial Organization in the amount of \$700,000 to construct the American Indian Veterans Memorial at Steele Indian School Park.

Prepared by: Tony Salinas, Downtown Deputy

Approved by: Todd Shackelford, Assistant Director

Attachment A





To: Parks and Recreation Board

Date: September 24, 2026

From: Martin Whitfield, Parks and Recreation
Director

Subject: 2026 Parks and Recreation Summer Programs- Post Season Update

This report will provide the Parks and Recreation Board (Board) with an update on the Parks Department's 2026 post-summer season programs.

BACKGROUND

Each year, the Parks and Recreation Department provides safe, affordable, and well-organized summer programs for youth and families throughout the city. These offerings include a broad selection of classes at community centers, structured sports programs, and community events held in city parks. The Department also operates PHXPlays summer camps and opens the aquatic season, ensuring that residents have access to public pools and swimming lessons.

DISCUSSION

2026 PHXPlays Summer Camp

The 2026 PHXPlays Summer Camp provided youth and families across Phoenix with a safe, affordable and enriching summer experience. Camps operated at 26 community centers citywide and served approximately 3,370 children ages six to 12 over an eight to 10 week period. Individual camp sizes ranged from 40 to 150 participants. Eight of the 26 centers offered the program at no cost, while the remaining locations implemented low, accessible fees. The PHXPlays Summer Camp program costs remains the lowest in the Valley.

Demand for the program continued to rise, with five centers reaching full capacity within the first two hours of registration. This rapid enrollment underscores both the value of PHXPlays Summer Camp and its role in supporting working families by providing quality programming at an affordable price.

Program Consistency and Core Activities

Program consistency across the Department remains a key contributor to success. Regardless of which center a child attends, participants receive the same high quality core program. Activities include:

- Monthly field trips
- Guest presenters, entertainers, and educational demonstrations
- Swim days at City of Phoenix pools
- Daily structured activity rotations
- Choreographed talent shows for parents
- An end of season carnival
- Additional recreation, enrichment, and social opportunities

Teen Leadership Program

In addition to youth programming, centers offered a Leadership Program for teens designed to keep older youth safe, engaged, and socially connected throughout the summer. Teen participants took part in curated activities such as:

- Guest speakers and leadership workshops
- Community engagement experiences, including volunteering to pack food boxes at local food banks
- Educational presentations on topics such as online safety and law enforcement careers (e.g., learning about the FBI)

Teens also assisted with camp operations, including helping during pool days, lunch and snack times, activity rotations, field trips, and end of day pickup, providing them with valuable leadership and service experience.

Program Highlights

- Strong attendance and engagement at all 26 sites
- Positive feedback from families regarding program variety and quality
- Continued emphasis on safety, inclusivity, affordability, and quality staffing
- Support for teen engagement and leadership development
- Youth development enriched through field trips, guest speakers, and structured activities
- Daily meals provided (breakfast/lunch or lunch/snack options)

PHXPlays Summer Camp continues to be an essential part of the Department's commitment to providing safe, enriching, and affordable opportunities for Phoenix youth during school breaks.

2026 Aquatics Season

Open Swim

The 2026 pool season began on Memorial Day weekend and ran through July, with eight select pools continuing to remain open through Labor Day. Over 300,000 people visited City pools during the season. Of the 23 pools operated by the city, 20 participated in the Kool Kids program, which allowed children 17 and younger to swim for free. This program was made possible by \$65,797 in donations from the Milwaukee Brewers. At the other three pools, admission for children was \$1. Adult admission was \$3 and senior admission was \$1. In addition, Council District 8 funded "Summer Swim in D8" which included free admission for all families on weekends beginning July 11, 2026, through September 7, 2026, sponsoring over 3,000 admissions.

Aquatics staff also hosted the Itty-Bitty Beach Party at Paradise Valley Pool with support from The Desert Ridge Community Association with 328 people in attendance.

Swim Lessons

The Department offered 12,246 swimming lessons at 20 pools. More than 12,327 people registered, and classes reached 100 percent capacity across the City.

Lessons were available for participants from six months old to adults and ran from June 1 through July 23. Each session included eight 30-minute classes. To keep lessons affordable, the cost was \$15 per session, or \$1.88 per class. This was the lowest rate compared to nearby cities, where fees usually ranged from \$22 to \$45. A \$20,000 donation from the Arizona Diamondbacks and Presidential Pools also made it possible to discount 1,666 spaces to \$3. In addition, Salt River Project supported the swimming lesson program with a \$10,000 donation to supply programs with needed equipment.

In 2026, the Department continued the expanded lesson programs at seven pools with classes designed for children ages three to seven, who are among the most at risk of drowning. As part of the “Summer Swim in D8” initiative, approximately 200 lessons were free of charge for participants. A total of 378 children participated in lessons in August. Lessons were promoted through the Department website, social media, flyers at pools and local media interviews.

Staffing and Training

The Department hired 574 aquatics staff including Pool Managers, Assistant Pool Managers, Swim Instructors, Lifeguards and Cashiers. Recruitment was carried out through social media, local news, visits to schools and outreach at sporting and community events. While staffing levels were sufficient at the start of summer, maintaining coverage continues to be a challenge due to vacation requests and call outs. To address this, the Aquatics team offered continuous StarGuard lifeguard classes through June to train, certify and hire new staff.

At the same time, the Department invested in building future leadership. 27 employees completed a one-week Aquatic Academy with additional planned trainings throughout the Fall to prepare for the Assistant Manager role, and more than 50 lifeguards were selected for a Head Lifeguard program that gave them leadership and mentoring experience. These efforts created a stronger foundation for future pool management.

Planning for the 2027 Aquatics season is already underway. The Aquatics team will remain in contact with the staff members from the summer through events such as the Trunk or Treat Fall-o-ween, the Electric Light Parade and the Polar Plunge. Pool Managers will also engage with team members during the off season to encourage them to return. Looking ahead, the Department will continue to work with schools and Arizona State University to share recruitment materials, with support from the Public Information Officer through social media, media outreach and newsletters.

Maryvale Pool

Through the 2023 General Obligation (GO Bond) process, Maryvale Pool was selected for renovation, while Marivue and Holiday Pools are being repurposed into splash pads. The process is currently in the design phase. The Maryvale Pool renovation will also include a pool heater to support lifeguard training throughout the year.

Harmon Pool

Through the GO Bond process, Harmon Pool was selected for renovation, while Alkire, Grant and University Pools are being repurposed into splash pads. Staff will begin gathering input through community engagement that allows residents to vote online or in person on three proposed designs for each project. The Harmon Pool renovation will also include a pool heater to support lifeguard training throughout the year.

RECOMMENDATION

This report is for information and discussion only.

Prepared by: Danielle Poveromo, Deputy Director
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To: Parks and Recreation Board

Date: September 24, 2026

From: Martin Whitfield, Parks and Recreation
Director

Subject: PARKS MASTER PLAN LEVEL OF SERVICE

This report provides the Parks and Recreation Board (Board) an update on the Parks Master Plan Level of Service.

BACKGROUND

The Parks and Recreation Department is developing a Parks Master Plan to guide the long-term growth, sustainability, and management of the City's park system. This plan will identify strategies for enhancing existing parks, improving recreational facilities, and developing currently undeveloped parklands. It will also evaluate opportunities to introduce new amenities and programs that align with the evolving needs of the community. In addition, the Master Plan will incorporate water conservation practices and crime-prevention strategies, while maintaining a strong commitment to equity and inclusivity across all parks citywide. The City's last comprehensive Parks Master Plan was completed in 1988.

DISCUSSION

The Parks Master Plan is assessing how Phoenix can sustain and strengthen its parks and recreation system over the next 10 years. Early findings point to a practical path forward: protect what is working well, reinvest in areas that need renewal, optimize the existing network, and expand where clear community demand supports growth.

The City of Phoenix is beginning this process from a position of strength. In recent surveys, 78 percent of residents reported using a City park or recreation facility, 70 percent rated the condition of parks and facilities as good or excellent, and 86 percent of program participants rated program quality as good or excellent.

At the same time, residents consistently highlighted the importance of essential needs, safe, clean, shaded, and functional parks and facilities. Improved maintenance, enhanced walking paths, and upgraded restrooms emerged as some of the highest priorities identified through public input.

The Master Plan is now aligning those community priorities and operational insights with geographic Level of Service mapping to understand how access to parks and recreation varies across the City of Phoenix and to identify where additional analysis and investment should be focused.

Level of Service Maps

The Level of Service maps examine travel-based access to different types of parks, facilities and amenities.

The maps help the City understand how parks and recreation facilities are distributed across Phoenix; their approximate network-based proximity to various services; where service areas overlap; where geographic access is limited; how other public providers may supplement City-owned parks; how changes to facilities could shift geographic coverage; and where additional analysis is needed.

An important finding is that access is not defined by a single factor. General access to a City park differs from access to a community center, recreation center, pool, splash pad, or other specialized amenities. A resident may live close to a park yet still have less convenient access to a specific recreation experience.

The maps also highlight that geographic proximity alone does not determine whether an asset is fully accessible or usable. Factors such as condition, shade, pedestrian connections, amenities, safety, operating hours, programming, and facility capacity all influence how effectively residents can use the resources available to them.

Protecting Existing Access

The combined City park mapping shows that much of Phoenix's established urban area is already supported by an extensive network of parks. This is an important consideration for the next 10 years of planning. The Master Plan should not focus solely on creating new access; it must also protect the value of the access Phoenix already provides.

In areas where residents already have geographic access, reinvesting in existing parks may offer greater public benefit than building additional facilities nearby. Elements such as maintenance, shade, restrooms, lighting, safety, accessibility, and lifecycle renewal all play a critical role in ensuring that these parks continue to meet community needs.

The planning implication is clear: protect and renew the existing service network before assuming that every need requires the construction of a new facility.

Optimize the Full Public Network

The mapping also shows that the recreation system residents experience extends beyond parks owned by the Parks and Recreation Department. Active open spaces not managed by the Parks and Recreation Department can supplement park access in parts of Phoenix. As the Master Plan moves forward, these opportunities need to be evaluated based on their actual public availability, function, hours, reliability, and long-term accessibility.

This insight introduces another potential 10-year strategy: optimize the existing system before automatically pursuing expansion. When an access need is identified, the most effective response may not always be building a new facility. It could involve making better use of an existing City site, adding an amenity to a current park, improving connections to facilities that already exist, or exploring partnerships and shared-use opportunities. Only when existing resources cannot meet the need should constructing a new facility be considered. Not every need requires additional City ownership; thoughtful optimization can often provide the best value for the community.

Expand Where Need and Access Gaps Align

The maps highlight areas with comparatively limited geographic access, especially for certain specialized facilities and amenities. However, an unserved area on a map does not automatically indicate the need for a new facility. Some gaps reflect natural preserves, state or federal lands, industrial zones, undeveloped properties, or other locations with minimal residential population.

Before recommending any expansion, the Master Plan must consider several key questions:

- Who lives outside the service area? Population and household characteristics should be evaluated, rather than relying solely on land area.
- How will Phoenix change? Future population growth and development patterns over the 10-year planning horizon need to be incorporated.
- What type of experience is lacking? The need for a neighborhood park differs from the need for aquatics, indoor recreation, or a specialized amenity.
- Can the existing network meet the need? Capacity, facility condition, partnerships, and reinvestment opportunities should be assessed before proposing new assets.

The maps identify where further investigation is warranted, not where new facilities should automatically be built.

Capital Decisions Change the Service Map

For example, when analyzing pools and splash pads in the Level of Service Maps, we have an opportunity to assess system-wide facilities to minimize overlapping of amenities. Additionally, mapping the identified pool-to-splashpad conversions shows that a single capital choice can expand geographic access to splashpads while simultaneously reducing access to swimming pools. The pool and splashpad scenario demonstrate why long-range decisions must be evaluated as system-wide decisions.

These services are not interchangeable. A splashpad offers a distinct recreation experience and does not replace swimming lessons, lap swimming, deeper-water activities, or other pool-based programs.

A key Master Plan principle is to evaluate what an investment adds, what it changes or replaces, who it serves, and what the City must sustain over time. Capital decisions also create ongoing operating responsibilities. Every new or renewed asset brings staffing, maintenance, utilities, safety support, and lifecycle obligations that must be planned for and supported over time.

A 10-Year Direction

The work completed to date supports four complementary planning directions:

Protect	Preserve existing access and keep the current service network working.
Renew	Reinvest where condition, functionality or lifecycle needs limit public value.
Optimize	Get more value from existing assets, partnerships, connections and operating practices.
Expand	Add facilities or services where geographic gaps, community need, future growth and sustainable operating capacity align.

These directions are not mutually exclusive, and their relevance will vary across different areas of Phoenix. Using evidence, the Master Plan will determine where each approach can deliver the greatest sustainable public value.

Next Steps

The Level of Service maps provide an essential geographic foundation, but they are not the final determination of Level of Service.

The next phase of analysis will:

- Complete final Quality Assurance and Quality Control of the mapping and service standards;
- Calculate population and households located inside and outside each service area;
- Distinguish meaningful residential gaps from nonresidential land;
- Evaluate population growth and shifting demand over the 10-year horizon;
- Integrate geographic access with facility condition and capacity assessments;
- Assess community need and equity considerations;
- Clarify the role of non-City facilities and partnerships; and
- Translate these findings into prioritized recommendations across Protect, Renew, Optimize, and Expand strategies.

This work will help the Master Plan evolve from simply identifying where facilities are located to determining where strategic investment can create the greatest and most lasting public value.

Additionally, the Parks and Recreation Department is hosting a total of eight community meetings to present the key findings in Parks Master Plan Process. These meetings are being conducted throughout September and October 2026.

RECOMMENDATION

This report is for information and discussion only.

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