

**City of Phoenix
Street Transportation Department**

ADMINISTRATIVE POLICY

SUBJECT
**STORMWATER INFRASTRUCTURE DATA
SECURITY**

DATE ISSUED
September 18, 2017
DATE REVISED
October 12, 2017

I. PURPOSE

The purpose of this memo is to establish the Street Transportation department's policy on the request and release of Stormwater infrastructure data. This policy is guided by A.R. 1.90, 1.91, and Ord G-4396.

II. POLICY

The Stormwater Infrastructure location and associated data (i.e. size, material, As Built number, etc.) is captured in a GIS system and is available to City of Phoenix employees in both GIS data and quarter section maps.

The City of Phoenix Stormwater GIS data is considered protected critical infrastructure. As such, access to information regarding this system must be limited to the operational needs of the City of Phoenix. The Stormwater Infrastructure GIS data and quarter section maps are available to outside entities only under the following conditions:

- The requestor is a partnering government agency or utility company or
- The requestor (Contractor) is contracted by the City of Phoenix to complete work for the City of Phoenix or is creating a proposal to complete work for the City of Phoenix and:
 - The data is requested through the PIO records request process at <https://www.phoenix.gov/pio/public-records-request>
 - The data request must include a City of Phoenix project number and the name of the City of Phoenix project manager who can verify the need.
 - Only data that falls within the boundaries of the specific project requested will be delivered to the Contractor.
- The requestor is completing a commercial development project and:
 - The map is requested through the PIO records request process at <https://www.phoenix.gov/pio/public-records-request> and the requestor indicates this request is for commercial purposes.
 - The requestor may only obtain the quarter section map on which the project is located.
 - No digital GIS data is available for this purpose.

Data requests will be coordinated with the Central Records Office through the PIO records request process. Any questions on the release of Stormwater data should be directed to the Stormwater GIS Coordinator, the Street Transportation GIS and Data Manager, or the Street Transportation IT Project Manager.



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