

Right-of-Way Management

Temporary Restrictions and Closures (TRACS) Company Application

Right-of-Way Management Closure Request Email Address: rmp@phoenix.gov

Right-of-Way Management Office: (602) 262.6235 (Mon-Fri, 7 a.m. to 3 p.m., except on observed holidays)

Completed Company Information Application required for ALL companies
All company information **MUST** be in TRACS database prior to permit processing.

We are requesting the appropriate/pertinent legal information required by our division to update the contact information we have for your company. Please provide **current and accurate** information for your company in order to respond effectively to requests for TRACS permits in the City of Phoenix Right-of-Way.

(Email Address is a Must as all of our services are provided via email)

COMPANY INFORMATION:			
Legal Name of Company:			
DBA: (Doing Business As)			
Primary Contact Name:			
Business Address:			
City/State/Zip Code:			
Phone Numbers:	Office:	Fax:	Cell:
Email address:			
COMPANY BILLING INFORMATION			
Billing Contact:			
Billing Address:			
Billing City/State/Zip Code:			
Billing Phone:	Office:	Fax:	Cell:
Billing E-Mail Address:			
CERTIFICATE OF LIABILITY INSURANCE (ACORD)			
City of Phoenix SHALL be listed as Additional Insured.			
Please mail or email the Insurance ACORD to:			
City of Phoenix, Street Transportation Department Right-of-Way Management 1101 E. Jefferson St. Phoenix, AZ 85034 Email to rmp@phoenix.gov			
STATUTORY AGENT INFORMATION (from the AZ Corporate Commission website, if applicable)			
Statutory Agent Name:			
Company Address:			
City/State/Zip Code:			
Agent Phone:	Office:	Fax:	

Please have completed company application and Insurance ACORD with Endorsements ready for permit processing. A delay in receiving accurate information will delay the processing of the TRACS requests. If you have any questions or have updates to your company, please contact the Right-of-Way Management office at rmp@phoenix.gov. Thank you.