



# City of Phoenix Police Department

DIAL 911 FOR AN EMERGENCY



## Your Rights as a Crime Victim

PHOENIX POLICE REPORT NUMBER \_\_\_\_\_

DATE \_\_\_\_\_

OFFENSE INFORMATION (See Page 2 for Prosecution Information)	
TYPE OF OFFENSE: _____	<input type="checkbox"/> - <u>FELONY CHARGE</u>
_____	<input type="checkbox"/> - <u>MISDEMEANOR CHARGE</u>
TIME OF OFFENSE: _____	<input type="checkbox"/> - <u>JUVENILE CHARGE</u>

Suspect's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Reporting Officer(s) \_\_\_\_\_

Bureau Responsible for Handling this Case \_\_\_\_\_

SUSPECT CUSTODY STATUS	
<p><b>Arrest Information</b></p> <p>If the suspect is arrested or detained (in custody), a hearing will take place within 24 hours. See page 1 for date, time, location, and important information about your rights.</p> <p><input type="checkbox"/> - <u>ADULT SUSPECT ARRESTED</u></p> <p><input type="checkbox"/> - <u>JUVENILE SUSPECT DETAINED</u></p> <p>BOOKING #: _____</p>	<p><b>Cited and Released Information</b></p> <p>If the suspect is cited and released (<u>not</u> in custody), the court hearing information is listed below. See page 2 for the prosecutor's office contact information to get important information about your rights.</p> <p><input type="checkbox"/> - <u>SUSPECT CITED AND RELEASED</u></p> <p>COURT: _____</p> <p>DATE: _____</p> <p>TIME: _____</p> <p>CITATION #: _____</p>

**YOU HAVE CHOSEN TO  Request  Waive VICTIMS' RIGHTS**

*You may decide later to change your decision to request or waive your rights.*

*Contact the prosecutor's office to request or waive your rights or to designate a lawful representative (see page 2).*

# **Phoenix Police Mission Statement**

*The mission of the Phoenix Police Department is to serve, protect, and reduce crime in Phoenix while treating everyone with dignity and respect.*

Being the victim of a crime can be traumatic. The justice system is confusing, and it is difficult to know who to contact for case information or support. This brochure highlights community resources available to assist you and explains your rights as a victim under Arizona law.

If you have additional information that could be helpful to the investigation or have questions about your case, please contact the bureau indicated on the front of this pamphlet and refer to the report number.

<b>VIOLENT CRIMES BUREAU</b>	<b>FAMILY INVESTIGATIONS BUREAU (602) 534-2121</b>
Assaults/Bias Crimes _____ (602) 262-6141 Homicide _____ (602) 495-5883 Robbery _____ (602) 262-6268	Sex Crimes                      Crimes Against Children Missing Persons              Sex Offender Notification Vulnerable Adult              Domestic Violence Internet Crimes Against Children
<b>PROPERTY CRIMES BUREAU (602) 262-6674 or (602) 534-5940</b>	<b>OTHER INVESTIGATIVE BUREAUS</b>
Auto Theft                      Burglary Commercial Crimes              Document Crimes Graffiti  <i>For theft or burglary cases, if additional missing items need to be reported, call Crime Stop at 602-262-6151 or access online reporting at <a href="http://phoenix.gov/police">phoenix.gov/police</a>.</i>	Drug Enforcement and Human Exploitation and Trafficking ----- (602) 275-5886  Vehicular Crimes _____ (602) 262 -6082

**After-Hours (5:00 p.m. - 8:00 a.m.), Holidays, and Weekends: (602) 262-6141  
Crime Stop – Non-Emergency Crime Reporting: (602) 262-6151**

## Copies of Police Reports

To request a copy of a police report, contact:

Phoenix Police Department  
Public Records and Services Unit  
1717 East Grant Street, Suite 100  
Phoenix, Arizona 85034

8:00 a.m. - 4:00 p.m., Monday - Friday (excluding City holidays)

Phone: (602) 534-1127 Fax: (602) 534-4599

<https://phoenix.gov/police/help/crime-stats-pub-records>

A victim or the immediate family member of a deceased or incapacitated victim may have the right to a free police report. A free copy only applies to:

- |                           |   |
|---------------------------|---|
| Homicide/Murder           | Burglary  |
| Sexual Assault            | Theft/Larceny                                     |
| Robbery/Attempted Robbery | Motor Vehicle Theft/Attempted Motor Vehicle Theft |
| Aggravated Assault        | Arson   |

# Case Information

## Arrest/Detention

**A court hearing is held within 24 hours of the arrest/detention at which time a judge determines if the person (suspect) may be released.** A victim has the right to be heard in person or in writing at this hearing. The type of charge and age of the person charged will determine which court handles the case. Refer to the front cover of the pamphlet for arrest information. Contact the agency below to submit a statement to the court, be notified of release, or for more information.

<b>ADULT SUSPECT ARRESTED</b> Initial Appearances	<b>JUVENILE SUSPECT DETAINED</b> Detention/Advisory Hearings
<p><b>Contact the below for information or changes about initial appearances.</b></p> <p>Victims' Assistance and Notification Unit (24/7): <b>(602) 876-8276</b></p> <p><a href="https://www.mcso.org/Victim/InitialAppearance">https://www.mcso.org/Victim/InitialAppearance</a> 4th Avenue Jail 201 South 4th Avenue Phoenix, Arizona 85003 Maricopa County Sheriff's Office</p> <p><b>Initial Appearance Times:</b> Felony:</p> <ul style="list-style-type: none"><li>• a.m.- 2:00, 5:00, 8:00, and 11:00</li><li>• p.m. - 2:00, 5:00, 8:00, and 11:00</li></ul> <p>Misdemeanor:</p> <ul style="list-style-type: none"><li>• 10:00 a.m. and 4:00 p.m.</li></ul>	<p><b>Contact the below for information or changes about detention and/or advisory hearings.</b></p> <p>Maricopa County Juvenile Probation: <b>(602) 506-4011</b></p> <p>Victims' Rights Coordinator: <b>(602) 506-4471</b> Durango Detention: <b>(602) 506-4285</b> Southeast Detention: <b>(602) 506-2676</b></p>

If within 30 days you are not notified of an arrest in your case, you may call the Phoenix Police Department for the status of the case. See inside cover for telephone numbers.

## Investigation

You will be contacted by police at the earliest opportunity if:

- An arrest is made (if not immediate).
- Property is recovered.
- Additional information is required.
- The status of your case changes.

## Forensic or Medical Exams

Any medical or forensic interview expenses arising out of the need to secure evidence for a dangerous crime against children or a sexual assault shall be paid by the county (Arizona Revised Statute (A.R.S.) § 13-1414).

Adult victims of sexual assault have a right to a medical forensic exam at no cost to them, regardless of whether they make a report to law enforcement. If you receive a medical forensic exam, but you do not make a report to law enforcement, the sexual assault evidence kit will be kept in storage for a limited time. Contact the Phoenix Family Advocacy Center for more information (602) 534-2120.

# Prosecution

**Refer to the front cover of the pamphlet for the charging information.** The type of charge and age of the person charged will determine which prosecutor's office handles the case. You may contact the prosecutor's office to request or waive your rights, designate a lawful representative, or obtain more information about your rights.

You have the right to be present at all court proceedings. You will be notified prior to a case being declined for prosecution, case dismissal, plea or sentencing negotiations, diversion programs, or any case dispositions. You also have the right to talk to a prosecutor regarding any of these events.

FELONY CHARGE	MISDEMEANOR CHARGE	JUVENILE CASE
Maricopa County Attorney's Office Victim Services Division: (602) 506-8522	City of Phoenix Prosecutor's Office Victim Services: (602) 261-8192	Maricopa County Attorney's Office: (602) 372-4000 Juvenile Probation Department's Victims' Rights Coordinator: (602) 506-4471

# Victims' Rights

As a victim of a crime, you have a right to be treated with fairness, respect, and dignity and to be free of intimidation, harassment, or abuse throughout the justice process. Arizona Constitution, Article II, § 2.1.

Agencies and courts within the justice system are required to perform certain duties to ensure that you receive your rights. Your legal rights as a victim do not begin until an arrest has been made or charges have been filed.

### WHO IS A VICTIM?

A victim is the person against whom the crime has been committed and is entitled to victims' rights. Neighborhood associations and legal entities (i.e. businesses) also receive limited victims' rights.

If the victim is killed or incapacitated, individuals related to the victim as listed below may exercise victim rights (unless in custody for the offense or is the suspect):

- |         |                               |
|---------|-------------------------------|
| Spouse  | Grandparent                   |
| Parent  | Other Related by Blood        |
| Child   | Affinity to the Second Degree |
| Sibling | Lawful Representative         |

To request a copy of all victims' rights, you may contact the Attorney General's Office of Victim Services at (602) 542-4911 or 1(866) 742-4911 or [www.azag.gov](http://www.azag.gov).

# Domestic Violence

When someone threatens, harasses, molests, stalks, batters, or commits any of the crimes defined in A.R.S. § 13-3601 **AND** one of the relationships below applies, then that person is committing a domestic violence crime. The abuser only needs to threaten, harm, or abuse **ONCE** for the act to be considered domestic violence.

### Domestic Violence Relationships

- Spouse/ex-spouse
- Living together now or in the past.
- Persons with a child in common or pregnant
- Blood-related or related by marriage
- Have/had a romantic or sexual relationship
- Court-ordered as a parent, grandparent, child, grandchild, brother, or sister

If there is a firearm present when there has been a domestic violence incident and police believe that there is heightened risk, the firearm may be held for as little as 72 hours or up to 6 months. The owner of the firearm has a right to a hearing to determine when it will be returned. For notification about hearings, call the prosecutor's office (see Prosecution section). See the middle of this pamphlet for firearm seizure receipt if applicable.

# Protective Orders

Protective orders can be requested with or without a lawyer. The order may also cover other designated persons, as necessary. Addresses may be kept confidential.

## Orders of Protection

An Order of Protection can prohibit a domestic violence abuser from:

- Committing further offenses or having any contact with the person(s) listed;
- Going to a residence, workplace, school, or other locations; and
- Possessing or purchasing a firearm.

The order may also include other relief necessary for your protection.

If you or the abuser has filed for legal separation or dissolution of marriage, you must obtain an Order of Protection from the Maricopa County Superior Court, located at 201 West Jefferson Street.

**\*\*ORDERS OF PROTECTION ARE NOT VALID UNTIL PROPERLY SERVED\*\***

There is no filing or service process fee through the court; however, private process servers do have a fee.

An Emergency Order of Protection is available during nights and weekends through the Phoenix Police Department. Emergency orders expire at the end of the next business day, so you will need to obtain a regular Order of Protection from the court before the emergency order expires.

## Injunctions Against Harassment/Workplace Injunction

If your case does not involve domestic violence, but you want protection, you can request an Injunction Against Harassment, which orders a person to stop harassment, and may include terms described above for orders of protection. Harassment is defined as a series of acts that occur over any period and are directed at a specific person.

## Protective Orders Locations

If you want to apply for a protective order, you may do so at any court, including the following Phoenix locations:

<p><b>FAMILY ADVOCACY CENTER</b> 2120 North Central Avenue (602) 534-2120</p>	<p><b>JUSTICE COURTS</b></p>	
<p><b>CITY OF PHOENIX MUNICIPAL COURT</b> 300 West Washington Street (602) 262-7120</p>	<p><b>Agua Fria</b> 10420 West Van Buren Street (602) 372-8001</p>	<p><b>Arcadia Biltmore</b> 620 West Jackson Street (602) 372-6300</p>
<p><b>MARICOPA COUNTY SUPERIOR COURT</b> Information Center: (602) 506-3204</p>	<p><b>Country Meadows</b> 10420 West Van Buren Street (602) 372-8000</p>	<p><b>Desert Ridge</b> 18380 North 40th Street (602) 372-7100</p>
<p><b>Central</b> 201 West Jefferson Street Phoenix, AZ 85003</p>	<p><b>Downtown</b> 620 West Jackson Street (602) 372-6300</p>	<p><b>Dreamy Draw</b> 18380 North 40th Street (602) 372-7000</p>
<p><b>Northwest</b> 14264 West Tierra Buena Ln. Surprise, AZ 85374</p>	<p><b>Encanto</b> 620 West Jackson Street (602) 372-6300</p>	<p><b>Manistee</b> 14264 West Tierra Buena Ln. (602) 372-2000</p>
<p><b>Northeast</b> 18380 North 40th Street Phoenix, AZ 85032</p>	<p><b>Maryvale</b> 10420 West Van Buren Street (602) 372-8002</p>	<p><b>McDowell Mountain</b> 18380 North 40th Street (602) 372-7000</p>
<p><b>Southeast</b> 222 East Javelina Avenue Mesa, AZ 85210</p>	<p><b>Moon Valley</b> 18380 North 40th Street (602) 372-7000</p>	<p><b>South Mountain</b> 620 West Jackson Street (602) 372-6300</p>
	<p><b>West McDowell</b> 620 West Jackson Street (602) 372-6300</p>	

# Victim Compensation

The Victim Compensation Program provides emergency financial assistance to crime victims for specified out-of-pocket expenses related to a crime. These include, but are not limited to, medical expenses, funeral costs, lost wages, and mental health counseling.

You may be eligible for the Victim Compensation Program if:

- The crime was reported within 72 hours of discovery.
- The claim is filed within two years of discovery.
- You willingly cooperate with appropriate law enforcement agencies.
- The crime directly resulted in physical injury, extreme mental distress, or death.
- The eligible loss was incurred as a direct result of the crime.
- You are NOT serving a sentence of imprisonment in any detention facility.

**For further information, or to apply, please call the Maricopa County Attorney's Office Victim Compensation Bureau at (602) 506-4955.**

# Restitution

If criminal charges are filed and if the defendant is **convicted**, you may be eligible for repayment for expenses you incurred as a direct result the crime. Restitution may include:

- Lost wages
- Property damage
- Mental health counseling
- Other uninsured expenses

**\*\* Restitution does NOT include "pain and suffering." \*\***

A judge will determine whether restitution is to be paid and, if so, how much. If the defendant is a juvenile, you may file for restitution from the parents of the juvenile. You also have the right to file a pre-conviction restitution lien. Contact the prosecutor's office for more information about restitution.

# Referral Information

**\*\*EMERGENCIES ONLY\*\* DIAL 911**

Victim Services	
<b>Phoenix Family Advocacy Center</b> Phone: (602) 534-2120 <a href="https://www.phoenix.gov/humanservices/programs/victims/fac">https://www.phoenix.gov/humanservices/programs/victims/fac</a>	<b>Maricopa County Attorney's Office Victim Services Division</b> Phone: (602) 506-8522 <a href="http://www.maricopacountyattorney.org/284/Important-Victim-Contacts">www.maricopacountyattorney.org/284/Important-Victim-Contacts</a>
<b>Maricopa County Probation Department Juvenile Victims' Rights Program</b> Durango: (602) 506-4471 Mesa: (602) 372-5415	<b>Maricopa County Attorney's Office Victim Compensation Program</b> Phone: (602) 506-4955 <a href="https://www.maricopacountyattorney.org/35/Victims">https://www.maricopacountyattorney.org/35/Victims</a>
<b>Phoenix City Prosecutor Victim Services Office</b> Phone: (602) 261-8192 Fax: (602) 534-4540 TTY: use 7-1-1 <a href="https://www.phoenix.gov/law/victims">https://www.phoenix.gov/law/victims</a>	<b>Maricopa County Sheriff's Office Victim Assistance and Notification Unit (24/7)</b> Phone: (602) 876-8276 <a href="https://www.mcso.org/Victim/OptIn">https://www.mcso.org/Victim/OptIn</a>
<b>Arizona Department of Corrections- Office of Victim Services</b> Phone: (602) 542-1853 / 1 (866) 787-7233 <a href="https://corrections.az.gov/victim-services">https://corrections.az.gov/victim-services</a>	<b>U.S. Immigration and Custom's Enforcement- Victim Notification Program</b> Phone: 1 (866) 872-4973 <a href="https://www.ice.gov/victim-notification">https://www.ice.gov/victim-notification</a>

# Referral Information (Continued)

**\*\*EMERGENCIES ONLY\*\* DIAL 911**

<b>Medical</b>	
<b>Maricopa Integrated Health System</b> Address: 2601 East Roosevelt Street, Phoenix, AZ 85008 Phone: (602) 344-5011 <a href="https://mihs.org/">https://mihs.org/</a>	<b>St. Joseph's Hospital and Medical Center</b> Address: 350 West Thomas Road, Phoenix, AZ 85013 Phone: (602) 406-3000 <a href="https://locations.dignityhealth.org/phoenix-az">https://locations.dignityhealth.org/phoenix-az</a>
<b>HonorHealth John C. Lincoln Medical Center</b> Address: 250 East Dunlap Avenue, Phoenix, AZ 85020 Phone: (602) 943-2381 <a href="https://www.honorhealth.com/find-care">https://www.honorhealth.com/find-care</a>	
<b>Domestic Violence</b>	
<b>National Domestic Violence Hotline</b> Phone: 1 (800) 799-SAFE / 1 (800) 799-7233 TTY: 1(800) 787-3224 <a href="https://www.thehotline.org/">https://www.thehotline.org/</a>	<b>Arizona Coalition to End Sexual and Domestic Violence</b> Phone: (602) 279-2900 / 1 (800) 782-6400 <a href="https://www.acesdv.org/">https://www.acesdv.org/</a>
<b>Domestic Violence Shelter Centralized Screening (24/7)</b> Phone: (480) 890-3039 / 1 (800) 799-7739	<b>Fresh Start Women's Foundation</b> Phone: (602) 252-8494 <a href="https://www.freshstartwomen.org/">https://www.freshstartwomen.org/</a>
<b>Sexual Violence Resources</b>	
<b>EMPACT Sexual Assault Hotline</b> Phone: (480) 736-4949 / (866) 205-5229	<b>La Frontera Impact Main Counseling Line</b> Phone: (480) 784-1514 <a href="http://lafrontera-empact.org">http://lafrontera-empact.org</a>
<b>RAINN (National Sexual Abuse Hotline)</b> Phone: 1 (800) 656-4673 <a href="https://www.rainn.org/">https://www.rainn.org/</a>	<b>LGBT National Hotline</b> Phone: 1 (800) 246-7743 <a href="https://www.glbthotline.org/national-hotline.html">https://www.glbthotline.org/national-hotline.html</a>
<b>Trans Lifeline Hotline</b> Phone: 1 (877) 565-8860 <a href="www.translifeline.org">www.translifeline.org</a>	<b>National Human Trafficking Hotline</b> Phone: 1 (888) 373-7888 TTY: use 711 <a href="https://humantraffickinghotline.org/">https://humantraffickinghotline.org/</a>
<b>Crisis Intervention Services</b>	
<b>Crisis Response Network (24-7 crisis hotline)</b> Phone: (602) 222-9444 / 1 (800) 631-1314 <a href="http://www.crisisnetwork.org/">http://www.crisisnetwork.org/</a>	<b>Community Bridges (24-7 access to care)</b> Phone: 1 (877) 931-9142 <a href="https://communitybridgesaz.org/">https://communitybridgesaz.org/</a>
<b>Impact Suicide Prevention Hotline (24-7 crisis hotline)</b> Phone: (480) 784-1500	<b>Child Crisis Arizona</b> Phone: (602) 273-7363 <a href="https://childcrisisaz.org">https://childcrisisaz.org</a>
<b>Information and Referral</b>	
<b>2-1-1 Information and Referral</b> Phone: 211 <a href="https://211arizona.org/">https://211arizona.org/</a>	<b>Mercy Care - Maricopa</b> Phone: (602) 222-9444 / TTY: 1 (800) 327-9254 <a href="https://www.mercymaricopa.org/members/resources/crisis">https://www.mercymaricopa.org/members/resources/crisis</a>
<b>Adult Protective Services</b> Phone: 1 (877) SOS-ADULT / 1 (877)767-2385 <a href="https://des.az.gov/services/aging-and-adult/adult-protective-services/adult-protective-services-central-intake-unit">https://des.az.gov/services/aging-and-adult/adult-protective-services/adult-protective-services-central-intake-unit</a>	<b>Senior Helpline</b> Phone: (602) 264-HELP (4357) For the hard of hearing and deaf: TEXT (520) 775-1899 <a href="https://www.aaphx.org/program-services/24-hour-senior-help-line/">https://www.aaphx.org/program-services/24-hour-senior-help-line/</a>
<b>Department of Child Safety</b> Phone: 1 (888) SOS-CHILD / 1 (888)767-2445 <a href="https://dcs.az.gov/report-child-abuse">https://dcs.az.gov/report-child-abuse</a>	<b>Childhelp Hotline</b> Phone: 1 (800) 422-4453 <a href="https://www.childhelp.org/">https://www.childhelp.org/</a>
<b>Address Confidentiality Program</b> Phone: 602-542-1653 <a href="www.azsos.gov/services/acp">www.azsos.gov/services/acp</a>	<b>Salvation Army Family Emergency Assistance</b> Phone: (602) 267-4100 <a href="https://arizona.salvationarmy.org/arizona/Family-Services-Emergency-Assistance">https://arizona.salvationarmy.org/arizona/Family-Services-Emergency-Assistance</a>
<b>MADD (Mothers Against Drunk Driving)</b> Phone: 877-MADD-HELP (6233-4357) <a href="https://www.madd.org/">https://www.madd.org/</a>	
<b>Legal Assistance</b>	
<b>Maricopa County Bar Association- Lawyers Referral Service</b> Phone: (602) 257-4434 <a href="https://maricopabar.org">https://maricopabar.org</a>	<b>Community Legal Services</b> Phone: (602) 258-3434 (Phoenix) / (480) 833-1442 (Mesa) <a href="http://clsaz.org/">http://clsaz.org/</a>
<b>Family Lawyer's Assistance Project</b> Phone: (602) 506-7948 <a href="http://clsaz.org/flap.html">http://clsaz.org/flap.html</a>	<b>Arizona Voice for Crime Victims</b> Phone: (480) 600-2661 <a href="https://arizonavoiceforcrimevictims.wordpress.com/">https://arizonavoiceforcrimevictims.wordpress.com/</a>



**CITY OF PHOENIX  
POLICE DEPARTMENT**

**NOTIFICATION OF DOMESTIC VIOLENCE FIREARM SEIZURE**

Arizona Revised Statute (A.R.S.) § 13-3601(C), authorizes a peace officer to temporarily seize a firearm if the officer believes that the firearm would expose the victim or another person in the household to a risk of serious bodily injury or death.

Pursuant to A.R.S. § 13-3601(D), "Each seized firearm shall be held for at least seventy-two hours by the law enforcement agency that seized the firearm."

Pursuant to A.R.S. § 13-3601(E), "If a firearm is seized pursuant to subsection C, the victim shall be notified by a peace officer before the firearm is released from temporary custody."

Therefore, please consider this your notification that firearm(s) temporarily seized by the Phoenix Police Department during a domestic violence incident, report number \_\_\_\_\_, will be held at least 72 hours from today's date before being returned to the owner.

The owner/possessor of the firearm has a right to a hearing to determine when the firearm will be returned. If a hearing is requested and you would like to appear, call the Family Investigations Bureau at (602) 534-2121 and ask to speak with the detective assigned to your case.

If there are any changes in circumstances that you believe the Phoenix Police Department should be aware of, please call the Family Investigations Bureau at (602) 534-2121 and advise your assigned detective of these changes.

Date and time of seizure: \_\_\_\_\_ Location of seizure: \_\_\_\_\_

Seized by: \_\_\_\_\_  
(Officer Name and Serial #)

**CITY OF PHOENIX  
POLICE DEPARTMENT**

**DOMESTIC VIOLENCE FIREARM SEIZURE RECEIPT**

	<b>FIREARM MAKE</b>	<b>MODEL</b>	<b>SERIAL #</b>
1.			
2.			
3.			
4.			
5.			

By law (A.R.S. §13-3601) the listed firearm(s) may be held for a minimum of 72 hours or a maximum of six months from date of temporary seizure. If you requested your rights, you will be notified by mail if the prosecutor files documents in a court to retain the firearm for six months. You will be notified by the Police Department by mail when the firearm is available for release and where it may be retrieved.

Seized by: \_\_\_\_\_  
(Officer Name and Serial #)

Report #: \_\_\_\_\_ Date & Time: \_\_\_\_\_